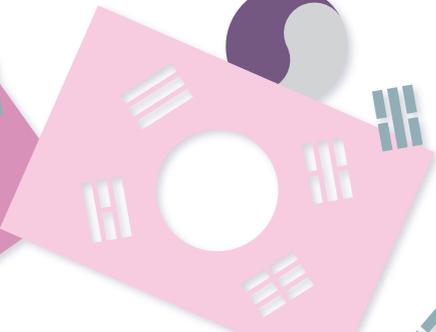




école _____
normale _____
supérieure _____
paris – saclay _____



**International
Student Guide
2019 – 2020**



université
PARIS-SACLAY



You will soon be a student at École normale supérieure Paris-Saclay. On behalf of ENS Paris-Saclay, congratulations and welcome.

Our institution and campus are dedicated to providing an excellent education to a select group of promising students. Many of you are ambitious enough to pursue a PhD and scientific research will therefore play a pivotal role in your studies.

ENS Paris-Saclay offers a study environment of the highest standard to secure the academic success of each of our students. This includes outstanding professors and researchers, recognized research laboratories, a welcoming campus and the exceptional academic environment of Université Paris-Saclay.

Science and knowledge know no borders. Of all the institutions forged over Europe's long history, the Université has always been one of the most international and we are proud and fortunate to have so many international students on our campus. We expect much of you—not only hard work and dedication to your studies and research, but also an open-minded attitude and a contribution to the institution as a whole.



Pierre-Paul Zalio
President, ENS Paris-Saclay

International Affairs Office



Catherine Stéphan-Évain
Directrice du Service des Relations
Internationales



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Chargé de mobilité internationale
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Elisabeth Depond
Secrétaire / Gestionnaire

Contact

+33 (0) 1 47 40 21 71
ri@ens-paris-saclay.fr

Congratulations on being among the few selected to study at our institution.

The mission of the International Affairs Office is to implement ENS Paris-Saclay's international policy and to welcome and support our international students on campus.

From our offices in the Pavillon des Jardins we offer all kinds of assistance with campus life. We also offer more personalized services for students participating in exchange programmes such as Fulbright, Erasmus, IDEX Paris-Saclay, China Scholarship Council, etc.

This guide was prepared especially for you. It is divided into four sections. The first contains general information about ENS Paris-Saclay, its mission and its relationship with Université Paris-Saclay. The rest of the guide explains what you need to do before coming to France (purple section), when you first arrive (orange section) and during your stay (pink section).

I wish all of you a fulfilling academic and intercultural journey.

Catherine Stéphan-Évain
Director, International Affairs

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école —————
normale —————
supérieure —————
paris — saclay —————



ENS Paris-Saclay: a school of excellence

Our history

Our school was founded in 1912 under the name École normale de l'enseignement technique, then École normale supérieure de Cachan. In 2016, ENS Cachan changed names once again to become École normale supérieure Paris-Saclay (ENS Paris-Saclay). This name change will be followed in 2019 by ENS Paris-Saclay's relocation to the Saclay Plateau along with the other members of Université Paris-Saclay (→ p.58).

It is an important step that underscores the school's investment in the development of Université Paris-Saclay and its campus, and our ambition to be the grande école for teaching and research professions within this prestigious university system.

A multidisciplinary school and research centre

ENS Paris-Saclay delivers a scientific and cultural education of the highest standard, continuing the tradition of excellence of the écoles normales supérieures.

What sets the School apart is that it brings together disciplines that no other higher education institution combines in quite the same way, or at the same level: the basic sciences, the engineering sciences and the social sciences.

In this unique environment, normalien students receive research-intensive training leading to master's and doctoral degrees in their chosen discipline, frequently coupled with an advanced teaching qualification.

Research excellence

ENS Paris-Saclay is also a research centre with 14 laboratories covering all the disciplines taught at the School. It maintains partnerships with research organizations such as CNRS, INRIA and the CEA, and with other higher education and research institutions.

In close collaboration with industry, the school conducts many high-level research programmes through research chairs and joint laboratories involving companies in the aeronautics, aerospace, energy, automotive and IT sectors (Airbus, EDF, Atos, etc.).

ENS Paris-Saclay laboratories collaborate with four clusters in the greater Paris region and with numerous laboratories and international research groups in India, Switzerland, Finland, Taiwan, Canada and the United States.

ENS Paris-Saclay degree

The ENS Paris-Saclay degree was introduced in September 2016 and formalizes the normalien education. It confers the degree of master.

During 4 years, each normalien student receives individual supervision. Through a continuous dialogue with academic staff, they are actively involved in setting their learning agenda and defining the means to achieve it.

For more information, consult our website and the support tools for the ENS Paris-Saclay degree (ADN) :

→ si.ens-paris-saclay.fr/adn

Université Paris-Saclay, a world-class university



The new ENS Paris-Saclay building designed by Renzo Piano and his team

Université Paris-Saclay was established in 2014. At the time, it comprised over 11,000 academics and researchers and 60,000 students, including 25,000 master's and PhD students.

The founding of Université Paris-Saclay was a historic moment in the development of higher education in France. It is the first time that the three components of the French higher education system – universities (Paris-Sud, Versailles–Saint-Quentin and Évry), grandes écoles (AgroParisTech, CentraleSupélec, ENS Paris-Saclay and Institut d'Optique Graduate School) and major research organizations (CNRS, CEA, IHES, INRA, INRIA, INSERM and ONERA) – have been united under one roof on this scale and with such ambition.

Université Paris-Saclay offers students the possibility of conducting basic or applied scientific research in collaboration with other disciplines and/or institutions. Its campus is surrounded by some of France's biggest energy, agriculture, agri-food, pharmaceutical and defense companies, as well as small firms and start-ups.

There are now 14 member institutions, each of which contributes to Paris-Saclay's global reputation. Hundreds of students and researchers every year benefit from summer school programmes, visiting lecturers and international exchange programmes.

In late 2019, ENS Paris-Saclay will move its laboratories and departments close to the other institutions of Université Paris-Saclay, in Gif-sur-Yvette.

Thanks to this new location, the school will benefit from improved accessibility to mutual infrastructures (a sports grounds, an omnisport centre, a design centre for researchers, a learning centre, ...), as well as research facilities (Synchrotron Soleil, Neurospin, ...).

université
PARIS-SACLAY

AgroParisTech
UNIVERSITÉ PARIS-SACLAY
AGRICULTURE, ALIMENTAIRE ET FORÊTS

CentraleSupélec

cea

CNRS

école
normale
supérieure
paris-saclay

IHES

INRA
SCIENCE & IMPACT

Inria
INVENTEURS DU MONDE NUMÉRIQUE

Inserm
Institut national
de la santé et de la recherche médicale

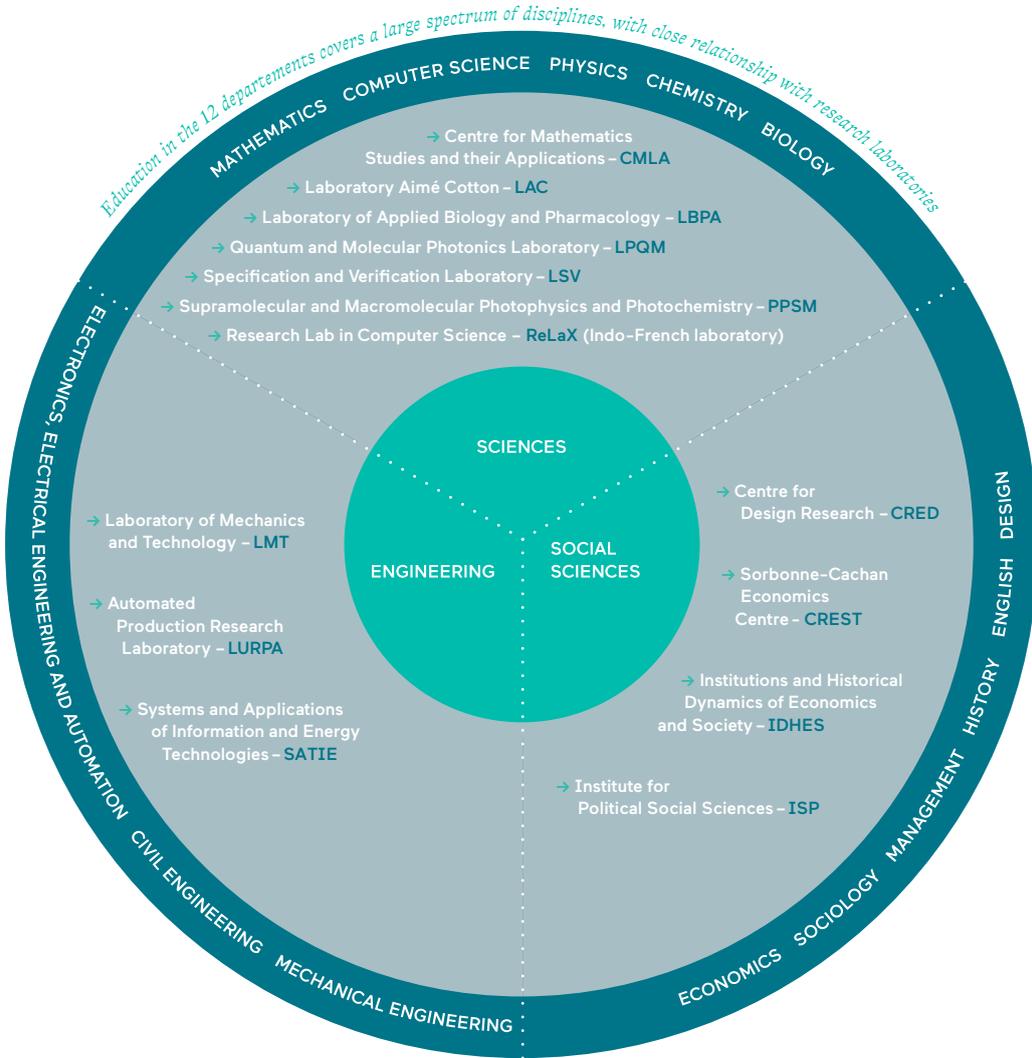
INSTITUT
d'OPTIQUE
GRADUATE SCHOOL
ParisTech

ONERA
THE FRENCH AEROSPACE LAB

université
ÉVRY
UNIVERSITÉ VALLÉE D'ÉVRY

UNIVERSITÉ
PARIS
SUD
Comprendre le monde,
changer la société
université
PARIS-SACLAY

UNIVERSITÉ DE
VERSAILLES
ST-QUENTIN-EN-YVELINES
université PARIS-SACLAY



**Bridging the gaps between
science, technology and society**



International students – class of 2018-2019

122

agreements for cooperation in the research field including

59

Erasmus Program

and

63

non-Erasmus

Program

(2018)

There were

299

students

and PhD students

on campus in 2018,

comprised

of

18%

from Europe

6%

from North America

7%

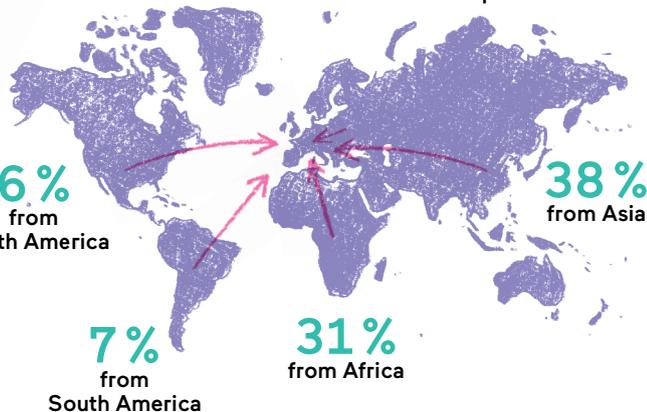
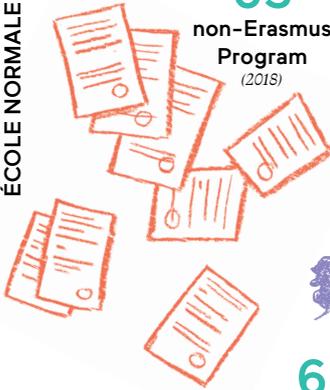
from South America

31%

from Africa

38%

from Asia



Masters

All these international students can enroll in one of ENS Paris-Saclay's master's or doctoral courses. Master's students can apply to one of the following master's programmes, which are either Université Paris-Saclay programmes run by ENS Paris-Saclay, or ENS Paris-Saclay's own programmes.

ENGINEERING SCIENCES

ELECTRONICS, ELECTRICAL ENERGY, AUTOMATION

M1	E3A – Voie André Ampère	FR
M2	Electrification et Propulsion Automobile	FR
M2	Formation à l'enseignement supérieur en Génie Informatique, Traitement du Signal, Automatique, Électronique et Télécom	FR
M2	Formation à l'enseignement supérieur en Physique des systèmes d'Énergie électrique et Électroniques	FR

CIVIL ENGINEERING

M1	Enveloppes et Constructions Durables	FR
M1	Matériaux et Structures (MAISES)	FR
M2	Enveloppes et Constructions Durables	FR
M2	Matériaux et Structures (MAISES)	FR
M2	Formation à l'enseignement supérieur en Génie Civil	FR

MECHANICAL ENGINEERING

M1	Mécanique et Ingénierie de la Production	FR
M1	Mécanique des Matériaux et Structures	FR
M2	Mécanique des Matériaux pour l'Ingénierie et l'Intégrité des Structures (MAGIS)	FR & EN
M2	Conception et Commande des Systèmes Critiques	FR
M2	Ingénieur Numérique Produit Process	FR
M2	Formation à l'enseignement supérieur en Mécanique	FR

BIOLOGY		
M1	Biologie – Santé Voie Boris Ephrussi	FR
M2	Formation à l'enseignement supérieur en Sciences du Vivant (SV-BGB)	FR
M2	Formation à l'enseignement supérieur en Sciences du Vivant (SV-STU)	FR
CHEMISTRY		
M1	Chimie – Voie Frédéric Joliot-Curie	FR
M2	Formation à l'enseignement supérieur en Chimie	FR
M2	Molecular Chemistry and Interfaces (MOCHI)	EN
COMPUTER SCIENCE		
M1	Informatique – Voie Jacques Herbrand	FR & EN
M2	Algorithmique et Fondements de la Programmation	FR & EN
MATHEMATICS		
M1	Mathématiques – Voie Jacques Hadamard	FR
M2	Formation à l'enseignement supérieur en Mathématiques	FR
M2	Mathématiques, Vision, Apprentissage	FR & EN
PHYSICS		
M1	Physique – Voie Frédéric Joliot-Curie	FR
M1	Photonique Moléculaire pour les Bios et Nanotechnologies (Monabiphot)	EN
M2	Photonique Moléculaire pour les Bios et Nanotechnologies (Monabiphot)	EN
M2	Formation à l'enseignement supérieur en Physique	FR

EN = English

FR = Français

DESIGN		
M2	Recherche en Design	FR
M2	Formation à l'enseignement supérieur en Design	FR
LANGUAGES		
M1	Anglais de spécialité	EN
M2	Anglais de spécialité	EN
M2	Cultures Anglophones	EN
M2	Linguistique de l'Anglais	EN
M2	Formation à l'enseignement supérieur en anglais	EN
SOCIAL SCIENCES		
M1	Histoire des Sociétés Contemporaines*	FR
M1	Histoire Politique des Mondes Contemporains	FR
M1	Sociologie Contemporaine	FR
M1	Sociologie Quantitative et Démographie	FR
M2	Histoire Politique des Mondes Contemporains	FR
M2	Sociologie Contemporaine	FR
M2	Sociologie Quantitative et Démographie	FR
M2	Formation à l'enseignement supérieur en Sciences Économiques et Sociales	FR
ECONOMICS AND MANAGEMENT		
M1	Strategy & Organisation	FR
M1	Économie Internationale*	FR
M1	Économie du Développement*	FR
M1	Sciences Économiques et Sociales*	FR
M2	Formation à l'enseignement supérieur en Gestion	FR

prior to

Steps to follow

de

o your

1 Apply to ENS Paris-Saclay

2 Get admitted

3 Obtain your visa

4 Secure funding

5 Find accommodation

6 Prepare for departure

oarture

Enrolment at ENS Paris-Saclay is possible once you have clarified your status, prior education and level with the teaching department or laboratory concerned.

ENS Paris-Saclay Master's programmes

If you would like to apply to one of ENS Paris-Saclay's own programmes, please contact the following teaching department:

- Foreign and Regional Languages, Literature and Cultures

Head of Department:
Dr. Anthony Saber

Administration:
Annick Vendeuil
secretariat.lang@ens-paris-saclay.fr

Université Paris-Saclay master's programmes run by ENS Paris-Saclay

To apply to a Université Paris-Saclay master's programme run by ENS Paris-Saclay, consult the list of programmes offered on page 16 of the guide, then log on to the Université Paris-Saclay applications platform via the following link:

- www.universite-paris-saclay.fr/etre-candidat-a-nos-formations

Students concerned by the "Études en France" procedure

Students concerned by the "Études en France" procedure should:

- Apply directly to one of the programmes;
- Once you have received an offer of admission from ENS Paris-Saclay or Université Paris-Saclay, log on to your "Études en France" account and complete your file under the "Je suis accepté" tab.

Doctorate

If you are a PhD student, contact the Doctoral College at secretariat.ded@ens-paris-saclay.fr

Bachelor's and master's programmes

There are three ways to get accepted to ENS Paris-Saclay.

If you are participating in a student exchange programme, you must first complete your application with your home university. Ask your institution's international affairs office if there is an exchange agreement in place with our school.

If you are applying for a bachelor's programme at ENS, you must pass the first-year entrance exam. Any international student who will soon be completing the second-year of a bachelor's programme is eligible to take the exam.

If you are applying for a master's programme you have two options:

- either sit the second competitive exam;
- or submit a written application for:
 - a Université Paris-Saclay master's programme run by ENS Paris-Saclay;
 - an ENS Paris-Saclay master's programme.

Doctorate

The PhD or doctorate is a national higher education degree awarded after having successfully defended a thesis. (→ p.58) (viva voce). Doctoral students are also referred to as PhD students, doctoral candidates or PhD candidates.

At ENS, we give our students research training as of the first or second year of studies.

The Doctoral College is responsible for training ENS's PhD students. It also provides ample information to students who wish to study for a PhD.

ENS welcomes international PhD students from all over the world. Contact the Doctoral College for more information about completing your PhD at ENS:

secretariat.ded@ens-paris-saclay.fr

Language proficiency

Proficiency in French and/or English is required to be accepted to ENS. A minimum B2 level of the Common European Framework of Reference for Languages is required. Contact your department for more information on their specific prerequisites.



ENS has put in place a special programme for students with disabilities. For more information, please read *Disabilities* in the *Student Life* section of this guide.

Obtaining a visa

If you are from a member state of the European Economic Area, you do not need a visa to study at ENS.

If you are not from a member state of the European Economic Area, you must do one of the following, as appropriate:

- If you have to take a competitive exam at ENS, you can request a competitive exam student visa from a French consulate in your home country.
- If you have already been accepted, go to your local French consulate with your offer of admission. This will enable you to obtain a long-stay visa equivalent to a residence permit (→ p.58) (VLS-TS) (→ p.58).

You do not need to go through the French consulate if you are from one of the following countries: Algeria, Argentina, Benin, Brazil, Burkina Faso, Cameroon, Chile, China, Colombia, the Comoros, Congo, Egypt, United States, Gabon, Guinea, India, Indonesia, Iran, Ivory Coast, Japan, Lebanon, Madagascar, Mali, Morocco, Mauritius, Mauritania, Mexico, Peru, Russia, Senegal, South Korea, Taiwan, Tunisia, Turkey or Vietnam. Instead, you need to complete the "Études en France" procedure.

To do so, you must create an account on the Études en France website and complete your file under the "Je suis accepté" tab once you have received your offer of admission from ENS Paris- Saclay or Université Paris-Saclay.

Funding your stay

Budgeting

You need to allow for special expenses at the start of the academic year. In addition to your monthly budget, you will have to pay for:

- enrolment fees of €243 for a master's programme or €380 for a PhD (2018 rates). These amounts include tuition fees, library fees, etc.
- a security deposit for your accommodation (see the Finalizing your accommodation section) and your first month's rent
- membership with supplemental health insurance
- a stamp from the French Immigration and Integration Bureau (OFII) (→ p.57)
- basic furnishings (sheets, duvet, towels, utensils, dishes, etc.)
- electricity, Internet, transport, sports club membership, etc.

Planning your monthly budget in advance will help you study with peace of mind. Remember to take variable expenses into account, such as books, entertainment, etc.

MONTHLY BUDGET

Fixed costs only; to be added to your initial set-up expenses

- Housing (rent and charges) ±500€
- Food ±200€
- Insurance ±30€
- Health insurance ±30€
- Transport ±30€
- Phone ±20€
- Bank card ±4€

Grants and scholarships

There is a range of financial aid available to help cover your stay in France. These include government grants or scholarships from your home country or from the French embassy, or financial aid from the European Union and other international organizations. You can get more information in your home country from:

- your school or university
- the French embassy's Cooperation and Cultural Action Department
- your Espace Campus France (→ p.57) or the Campus France website.

ENS also offers several financial aid options:

- The [ENS International Scholarship](#) is available to incoming master's and PhD students. Whether you are an international or a French student, you must have studied for at least two years at a foreign institution.
- The [Université Paris-Saclay Master's Scholarship](#) is available to students who wish to pursue a master's programme at our school.
- [An agreement with the China Scholarship Council](#) offers funding to Chinese students pursuing a PhD degree at one of our research laboratories.
- The [Fulbright Programme](#) is available to American students enrolled in a master's or research studies.
- The [Jacques Hadamard Mathematics Foundation \(FMJH\) Programme](#) is available for students enrolled in a master's programme in mathematics.

- The [ENS-Inria Scholarship Programme](#) is for students enrolled in the research-based Master of Computer Science programme (MPRI).

- The [Eiffel Programme](#) run by Campus France is available for master's and PhD students.

There are many other funding programmes that you can find about at:

- www.ens-paris-saclay.fr/admission/international/financement-mobilite-entrante
- www.campusbourses.campusfrance.org/fria/bourse/#/catalog

Internships

A variety of internship opportunities are available to students at our 14 research laboratories.

Housing in Cachan

If you have recently been accepted, on-campus accommodation is available to students on request. Contact the Registry and Student Affairs Division (→ p.58). Our website provides all the information you will need.

Booking platform on Cachan campus :
→ enquetes.ens-paris-saclay.fr

If you want to request an accommodation on Paris-Saclay campus:
→ logement.campus-paris-saclay.fr

If you have questions, please contact the Registry and Student Affairs Division:
dsve.logement@ens-paris-saclay.fr

Note that you have to pay your rent by bank transfer (except for the first month's rent, which can be paid in cash).

On-campus student housing does not include sheets, duvets, pillows or utensils. There are several types of residence hall:

- The Regional Academic and University Facilities Centre (CROUS) (→ p.56) offers furnished studios apartments of various sizes with bathroom and kitchenette. The rent ranges from €287 to €428/month (2019 rates).

A security deposit of €233 is required, as is housing insurance coverage for fire and water damage and civil liability. Check-in ends one hour before CROUS closes.

CROUS

residence.cachan@crous-creteil.fr
www.crous-creteil.fr

Open hours (year round)

Monday	8h30 - 18h
Tuesday	8h30 / 12h30
Wednesday	8h30 - 18h
Thursday	12h - 20h
Friday	8h30 - 16h

- The Pavillon des Jardins rents furnished student rooms with a shared bathroom and kitchen for €325/month or €44/night. No security deposit or guarantor is required. An additional fee is charged for stays of less than three nights (2019 rates).

Estates and Facilities Division
anne-sophie.bonnissent@ens-paris-saclay.fr
+33 (0)1 47 40 29 02

- The Cité Internationale Universitaire receives many housing applications from students wanting to live in one of its 40 residences. Find out more about how to apply at:

→ www.ciup.fr



The CROUS residence in Cachan also offers rooms for people with reduced mobility. Do not hesitate to specify your situation at the time of your request of housing (→ p.47)

You may also like to consider

- Sharing an apartment visit:

→ www.koloc.org
 → www.colocationfrance.fr

- Homestay accommodation, visit the Atome website at:

→ www.sejourfrancefamille.fr

- Intergenerational housing, find out more at:

→ www.leparisolidaire.fr
 → www.ensemble2generations.fr
 → www.logement-solidaire.org

can help you find accommodation:

→ www.science-accueil.org

Useful addresses

Centre International de Séjour Paris
 17 boulevard Kellermann
 75013 Paris
 +33 (0)1 43 58 96 00
 → www.cisp.fr

Cité Internationale Universitaire Paris
 17 boulevard Jourdan
 75014 Paris
 +33 (0)1 44 16 64 00
 → www.ciup.fr

CROUS Paris
 39 avenue Georges Brassens
 75231 Paris Cedex 05
Service-international@crous-paris.fr
 → www.crous-paris.fr

Fédération Unie des
 Auberges de Jeunesse
 27 rue Pajol
 75018 Paris
 +33 (0)1 44 89 87 27
 → www.hifrance.org

Foyer International de Séjour Paris
 6 avenue Maurice Ravel
 75012 Paris
 +33 (0)1 43 13 17 00
 → www.fiap.asso.fr

Before you leave, check the following:

2019-2020 academic year

Each department and programme organizes its own start-of-year activities. Contact your department for more information. [Convocations are set for August 28 and 29, 2019.](#)

ENS has put in place a special programme for students with disabilities. For more information, please read [Disabilities in the Student Life](#) section of this guide so that we can help you prepare for your arrival.

Money

Be sure to have enough cash, or a way to access funds from an ATM, to pay for your initial costs such as transport, food, housing, furnishings, etc.

Communication

Make sure you can use your mobile phone or have sufficient means to purchase calling credits in France. Also, check if your phone is compatible with French SIM cards.

Weather

Paris has a temperate climate. Temperatures and rainfall vary with the seasons. For more information, visit

→ www.meteofrance.com

Housing

International students will be welcomed by the BDE students or the SRI upon their arrival and will be able to access their accommodations. The keys will be given in exchange for the certificate of housing insurance.

For more information: ri-incoming@ens-paris-saclay.fr

ID photos

Avoid having your ID photos taken in your home country. Photo booths are available in many train and metro stations. In France, there are specific guidelines for ID photos so it's wiser to have them taken once you get here.

Birth certificate

You will need to provide a French translation of your birth certificate to the prefecture so make sure you get it translated before you arrive.

European Health Insurance Card

With this card, all European Union citizens are covered by their home country's health insurance. Be sure to request and obtain one before leaving for France (see the [Getting health insurance](#) section).

Documents to bring with you

- Passport and national ID card.
- Birth certificate (original and a French translation)
- Health records (in case of serious illness)
- Health insurance certificate: EU citizens will need their European Health Insurance Card (→ p.57); students from Quebec will need form SE401Q102bis or SE401Q106
- Your original medical prescription, and a French version made out by your doctor, just in case, for people undergoing a specific treatment (birth control, medical treatment, etc.)
- Proof of financial resources (students with scholarships must have their scholarship award certificate)
- Letter of acceptance to ENS Paris-Saclay
- Proof of acceptance to on-campus housing at ENS Paris-Saclay
- Diplomas and transcripts (originals and French translations)
- Driver's license (if it is accepted in France)

Items to bring with you

- Power adaptors (for your phone, computer, etc.)
- Bed linen and towels
- Kitchen utensils (check the weight limits for your luggage!)
- Bilingual dictionary
- Suitable clothing
- Laptop, other devices and their chargers

Bon voyage !

upon

Steps to follow

1

Get to ENS Paris-Saclay

2

Register at ENS Paris-Saclay

3

Obtain your residence permit

4

Finalize your accommodation

5

Get health insurance

arrival

The campus is well served by public transport. By RER (regional express train) (→ p.58), it takes about 20 minutes to reach ENS Paris-Saclay from central Paris, 30 minutes from Orly airport and an hour from Roissy Charles de Gaulle airport.

By RER

The station for ENS Paris-Saclay is Bagneux. Not all trains on the RER B line stop at Bagneux, so before you get on a train be sure to check whether it stops there. We recommend that you buy a station-to-station train ticket when you arrive in France.

From Orly Airport, take the Orlyval shuttle headed for Antony and get off at Antony station. Then, take the RER B line headed for Roissy-Charles-de-Gaulle and get off at Bagneux.

From Roissy-Charles-de-Gaulle, take the RER B line headed for Robinson or Massy-Palaiseau and get off at Bagneux.

From Paris, take the RER B line headed for Massy-Palaiseau or Robinson and get off at Bagneux.

When you come out of Bagneux station, turn left and go down Avenue Pont-Royal. Then take Avenue Chateaubriand and keep walking until you reach the main entrance to ENS Paris-Saclay.

On the RER B line, terminal II stations (Roissy-Charles-de-Gaulle Airport, Antony, Bagneux and Orlyval) are wheelchair-accessible, as are the Paris-Nord, Port-Royal, Denfert-Rochereau and Cité Universitaire stations.

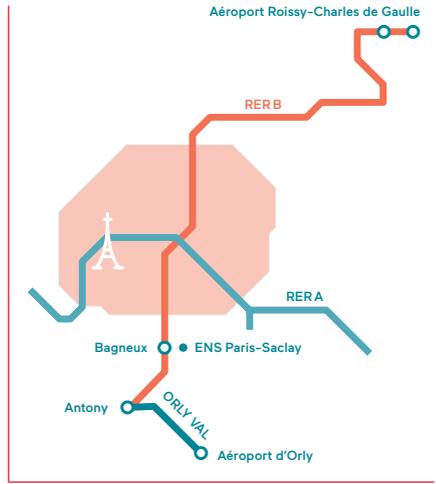
The trip from Bagneux station to ENS is also accessible.

By bus

Bus 184 Porte d'Italie - l'Hay-les-Roses, stop Camille Desmoulins.

Bus 187 Porte d'Orléans - Fresnes, stop Camille Desmoulins.

Bus 197 Porte d'Orléans - Bourg-la-Reine, stop. Then, go down Avenue Pont-Royal and Avenue Chateaubriand until you reach the main entrance to ENS.



BUS
197
297
391

RER B
Station BAGNEUX



BUS
184
187

ENS Paris-Saclay
61 avenue du Président Wilson
94 235 Cachan Cedex

1 D'ALEMBERT BUILDING

Departments

Biology
 Chemistry
 Applied Physics – Electrical and Information Engineering (EEA)
 Computer Science
 Physics
 Doctoral College

Research laboratories

Quantum and Molecular Photonics Laboratory (LPQM)
 Specifications and Verification Laboratory (LSV)
 Supramolecular and Macromolecular Photophysics and Photochemistry (PPSM)
 Systems and Applications of Information and Energy Technologies (SATIE)

Professional Services

Registry and Student Affairs
 Information Systems
 Human Resources
 Audiovisual and Multimedia
 Admissions
 Presidency
 Accounting
 Communication
 Competitions Department

Lecture theatres and rooms

Fonteneau lecture theatre
 Fortunato lecture theatre
 Marie Curie lecture theatre
 Tocqueville lecture theatre
 Condorcet lecture theatre
 Committees room
 Uderzo room

2 D'ALEMBERT INSTITUTE

Research laboratories

Laboratory of Biology and Applied Pharmacology (LBPA)
 Supramolecular and Macromolecular Photophysics and Photochemistry (PPSM)

Library

Document resource center of the Institut Alembert

3 LÉONARD DE VINCI BUILDING

Departments

Civil Engineering
 Mechanical Engineering

Research laboratories

Laboratory of Mechanics and Technology (LMT)
 Automated Production Research Laboratory (LURPA)

Lecture theatres and rooms

E-media lecture theatre
 Lecture theatre 109
 Lecture theatre 121
 Lagrange room

4 IRIS BUILDING

Professional Services

Direction des Affaires Immobilières (DAI)
 Healthcare centre / Nurse

5 PAVILLON DES JARDINS

Professional Services

Estates and Facilities
 International Affairs

Rooms

Conference room

6 LAPLACE BUILDING

Departments

Mathematics

Research laboratories

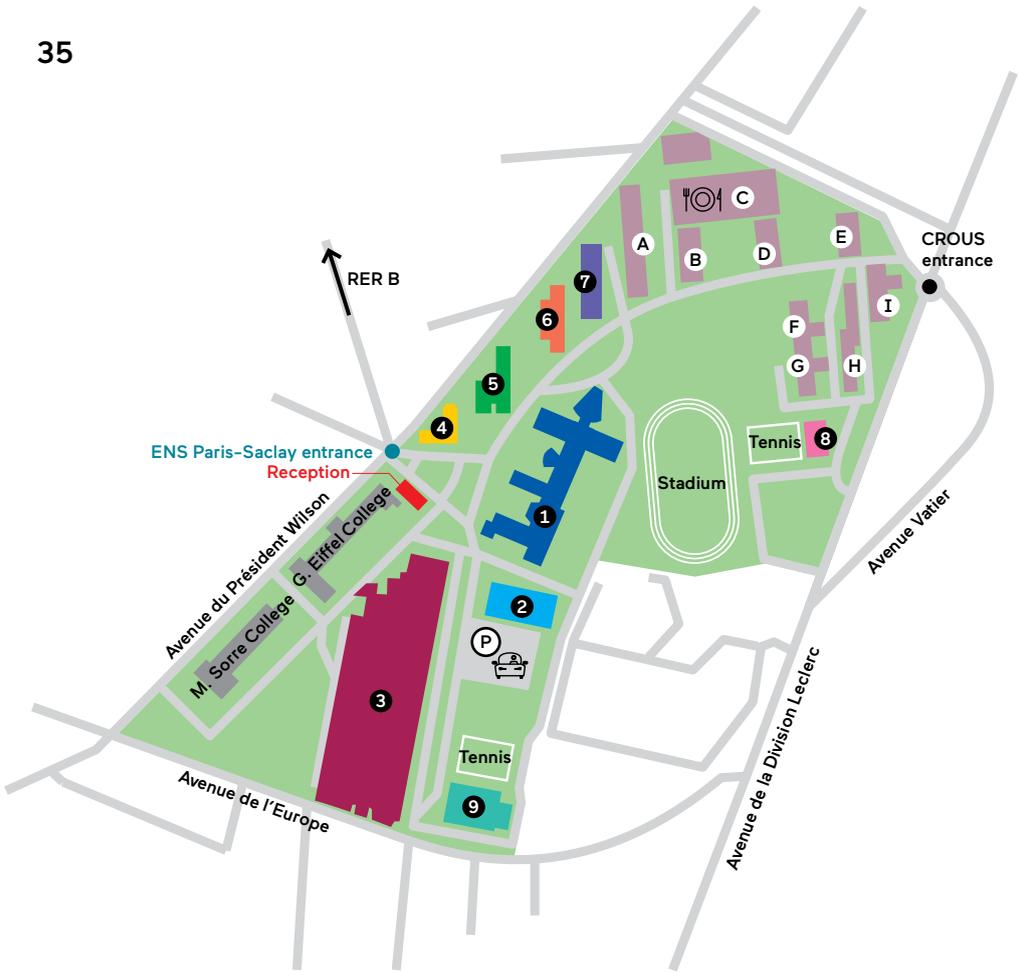
Sorbonne Economics Centre (CES)
 Centre for Mathematical Studies and their Applications (CMLA)
 Institute for Political Social Sciences (ISP)
 Institutions and Historical Dynamics of Economics and Society (IDHES)

Rooms

Renaudeau room
 Pollak room

Libraries

Durkheim library
 CMLA library



7 COURNOT BUILDING

Departments

- Design
- Economics and Management
- Foreign Languages
- Social Sciences

Research laboratories

- Research and Design Centre (CRD)

Professional Services

- Sports Office
- Sports Department
- Printing Service

8 STUDENT CENTRE (Kfet)

9 JESSE OWENS SPORTS CENTRE

C CROUS

Before starting the registration process at ENS Paris-Saclay, you will have to pay the « Contribution Vie Etudiante et de Campus » (CVEC) which is set at €91 for 2019-2020. The funds collected will be used to strengthen social and health services, cultural and sports activities, and health promotion and education for the student population. The CVEC must be paid to CROUS before completing your administrative registration (→ p.56). Proof that you have paid this tax will be mandatory for enrolment in a French higher education institution. To pay the CVEC, → www.messervices.etudiant.gouv.fr

There are two stages to the registration process:

- **Administrative registration**
You will find all the necessary information on the ENS Paris-Saclay website under Admission-Inscription

- **If you are an incoming mobility student for a bachelor's or master's programme at ENS :**
Complete your registration with your teaching department :

Sciences

- Biology
secretariat.bio@ens-paris-saclay.fr
- Chemistry
secretariat.chimie@ens-paris-saclay.fr
- Computer Science
secretariat.info@ens-paris-saclay.fr
- Mathematics
secretariat.math@ens-paris-saclay.fr
- Physics
secretariat.physique@ens-paris-saclay.fr

Engineering

- EEA
secretariat.eea@ens-paris-saclay.fr
- Civil Engineering
secretariat.dgc@ens-paris-saclay.fr
- Mechanical Engineering
secretariat.dgm@ens-paris-saclay.fr

Social Sciences

- Economics and Management
secretariat@ecogest.ens-paris-saclay.fr
- Social Sciences
secretariat.scsoc@ens-paris-saclay.fr
- Languages
secretariat.lang@ens-paris-saclay.fr
- Design
secretariat.design@ens-paris-saclay.fr

If you are participating in a student exchange programme or are have an international mobility scholarship (Jacques Hadamard Mathematics Foundation (FMJH), Université Paris-Saclay, Île-de-France region, Fulbright, Erasmus, etc.), please go in person to the International Affairs Office. If you are an incoming mobility student for a Université Paris-Saclay master's programme, register through the Université Paris-Saclay registration website.

If you've been accepted to ENS based on application file, follow the instructions given to you by your teaching department and the Registry and Student Affairs Division.

If you are a PhD student, contact the Doctoral College at
secretariat.ded@ens-paris-saclay.fr



ENS has put in place a special programme for students with disabilities. For more information, please read *Disabilities* in the *Student Life* section of this guide.

If you are not from a member state of the European Economic Area and have a long-stay visa (VLS-TS), you must have your visa validated from the OFII services on the website :

→ administration-etrangers-en-france.interieur.gouv.fr/particuliers

If you are not from a member state of the European Economic Area and you have a visa other than the VLS-TS, you must submit a request for a residency permit to ENS's Registry and Student Affairs Division within the first few days of your arrival.

The following documents are required to request a residency permit:

- Information sheet (to be requested from Registry and Student Affairs)
- Residency permit request form (to be requested from Registry and Student Affairs)
- Photocopy of your passport
- Photocopy of your visa
- Birth certificate or marriage certificate, translated into French
- Proof of address (tenancy agreement, or an accommodation certificate or Électricité de France bill no more than three months old)
- Proof of financial resources (your scholarship certificate or last three bank statements). If you are a PhD student, you must provide your doctoral agreement and your last three pay slips.
- Previous year's student ID card and a certificate of regular attendance
- Student ID card for 2018/2019 or proof of pre-registration for the 2018-2019 academic year if you are applying in the summer
- 3 identical ID photos
- A self-addressed stamped envelope ("lettre verte")
- A stamp from the OFII which you can buy at
→ www.timbresofii.fr

You can contact Registry and Student Affairs by email at dsve@ens-paris-saclay.fr

To rent housing

Your landlord or lessor will require:

- Housing insurance that covers fire and water damage and civil liability.
- If you have a room or apartment in one of our CROUS residences, you will need to provide a **housing insurance certificate** when you sign the tenancy agreement and obtain the keys.
- A **surety bond** from your guarantor. This is the person who agrees to pay your rent if you are unable to do so. The guarantor must be a French resident and be creditworthy. International students who do not have a guarantor must use the new rent guarantor scheme called Visale
→ www.visale.fr
- A **security deposit** equivalent to one month's rent. The deposit will be returned to you if there are no damages to your unit and if you have paid your rent and charges.
- An inventory of fixtures at check-in and check-out.
- Signature of a tenancy agreement drawn up by the landlord.

The agreement must state the duration of the lease, the rental price and the terms of payment.

Pay close attention to the rent specified in the agreement: this may or may not include rental charges.

Depending on your family situation and your income, you may be eligible for a housing benefit (APL) (→ p.56) through the French government benefits agency, the CAF. (→ p.56)

International Affairs Office can help you prepare your application.

ri-incoming@ens-paris-saclay.fr

Student Life and Campus Tax

The “Contribution Vie étudiante et de Campus” (CVEC) is a new tax applicable to all students enrolled in a French higher education institution. The tax is set at €91 for 2019-2020. The funds collected will be used to strengthen social and health services, cultural and sports activities, and health promotion and education for the student population. The CVEC must be paid to CROUS before completing your administrative registration. Proof that you have paid this tax will be mandatory for enrolment in a French higher education institution from start of the 2018-2019 academic year. You can pay your CVEC tax at
→ www.messervices.etudiant.gouv.fr or at a CROUS office.

Before leaving

You need to give CROUS one month's notice of your departure. To do so, fill out and submit the form available at CROUS reception.

A check-out inventory will be completed before your security deposit is returned to you.

Do not close your bank account before all sums owed are accounted for.

Healthcare system

In France, international students are covered by the French social security system, often referred to as “la sécu”. Social security (→ p.58) includes health insurance, which reimburses part of your medical expenses. You are responsible for paying the rest, unless you have purchased supplemental health insurance (→ p.56), known in French as a “mutuelle”. (→ p.57)

Health insurance (→ p.56)

If you are studying in France for the first time, you need to register at → www.etudiant-etranger.ameli.fr whatever your age. In order to register for social security (CPAM) (→ p.56), you must first:

- Apply and be admitted to a teaching programme.
- Get a residence permit.
- Pay the Student Life tax of €91.
- Provide proof of enrolment at a French higher education institution.

If you were already enrolled at a French higher education institution in 2018-2019, you will stay with the same social security scheme.

If you are staying in France for less than three months, you must be covered by your home country's health insurance or by private insurance.

European health insurance cardholders do not need to sign up for French social security.

If you are from Quebec, you do not need to sign up for student social security. However, you must present form SE401Q106 to the Primary Health Insurance Fund (CPAM), which will give you a document to present when receiving healthcare services. Your medical expenses will be reimbursed by CPAM.

Complementary insurance

For better coverage of your medical expenses, you can take out a complementary insurance. Students can choose between:

- the LMDE mutuelle (complementary insurance) → www.lmde.fr/mutuelle-sante/les-mutuelles-sante-lmde
- and the SMEREP mutuelle → www.smerep.fr/mutuelles-assurances/mutuelle-etudiante

student

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Important addresses,
numbers and dates

life

Food and dining

On campus

Le restaurant du CROUS

CROUS dining hall

Lunch: 11:30 am - 2:00 pm

Dinner: 7:00 pm - 8:30 pm

Closed Saturday and Sunday, and during end-of-year and summer holidays.

Equinoxe cafeteria

Weekdays: 11:00 am - 2:30 pm

Pay by cash or Izly (→ p.57).

The **Kfet** serves lunch prepared by students between 12:00 pm and 2:00 pm.

Off campus

The École supérieure des travaux publics cafeteria (next to ENS)

Weekdays: 7:30 am - 2:00 pm

Libraries

ENS libraries

The ENS Central Library

Open to all ENS students and staff

Opening

Monday: 10 am - 10 pm

Tuesdays to Thursdays: 9 am - 10 pm

Fridays and Saturdays: 9 am - 6 pm

Bibliothèque Durkheim

(Bâtiment Laplace - 3rd floor)

is open to everyone but is primarily intended for doctoral students and researchers in the human and social sciences.

Bibliothèque du Centre de Mathématiques et de leurs Applications (CMLA)

(Bâtiment Laplace - 1st floor)

is specialized in Mathematics.

Access is restricted to laboratory members upon request

Caribéen — fast-food

Monday to Saturday: 11:45 am - 3:30 pm and 6:30 pm - 10:30 pm

Sunday: 6:30 pm - 10:30 pm

3 avenue du Maréchal de Lattre de Tassigny, 94230 Cachan

Rêves de Pains — bakery

Closed Sunday and Monday

Tuesday to Saturday: 6:45 am - 7:45 pm

39 rue Camille Desmoulins, 94230 Cachan

Carrefour Market Cachan Europe

Monday to Saturday:

8:30 am - 10:00 pm

Sunday: 9:00 am - 12:30 pm

9 avenue de la Division Leclerc, 94230 Cachan

Bibliothèque de

l'Institut d'Alembert (IDA)

is restricted to members of IDA and students from the Monabiphot programme.

Bibliothèque de Cachan

Bibliothèque municipale

11 rue Camille Desmoulins, 94230 Cachan

Bibliothèques ouverte le dimanche

Bibliothèque centrale

de la Cité Internationale

(RER B - Cité Internationale)

Bibliothèque

Nationale de France (BNF)

Site François Mitterrand

(RER C - Bibliothèque

François Mitterrand)

Bibliothèque publique

d'information (BPI)

Centre Pompidou -

Accès par la rue Beaubourg

(Métro 11 ou Hôtel de Ville ou Châtelet)

A good knowledge of English and French is required to study at ENS Paris-Saclay.

At ENS Paris-Saclay

The Languages Department offers night classes for beginner, intermediate and advanced levels in several languages, including French as a Foreign Language (FLE) 2h/week throughout the year. These courses are based on active participation of students, and are focused on everyday situations (shopping, banking, health,...), news and French culture. At the beginning of the year, an internship is proposed on September: → [inscriptions on September 5, 2019 at 5h30 in the Languages Department.](#)

At the École supérieure des travaux publics

The ESTP offers intensive French classes in July and August, from 2 to 10 weeks. A fee is charged for their courses, but our students benefit from a preferential rate. In addition of these courses, there are various cultural activities: visits, cinema, oenology,...
-> estp.fr/fle

Science Accueil

This organization offers courses of FLE in small groups based on the principle of immersion in the environment. Two series of sessions are organized:
- October - February
- March - July
Different level groups are proposed on the sites of Orsay, Evry, Moulon, Gif-sur-Yvette and Bures-sur-Yvette. There are also cultural visits such as theatre, museum, cinema, concert, exhibition and unusual outings.
→ science-accueil.org/apprendre-le-francais

Internet and email

All ENS students have access to the Internet through their personalized accounts. To contact the Information Systems Division, please call: +33 (0)1 47 40 74 24

ENS account

Once your registration is complete, you can access your account directly using your student email address prenom.nom@ens-paris-saclay.fr. This account also enables you to access the school's intranet portal.

Do not forget to check your @ens-paris-saclay.fr account regularly since all the administrative departments will contact you through this address.

Internet

There are two computer rooms at your disposal. Uberzo is open every day and at all hours subject to availability. ENS Paris-Saclay has two WiFi networks: *Eduoram*, a secure platform, and *Eduspot*, an open platform. You can connect to the Internet anywhere in France from *Eduspot* points.

The Île-de-France public transport operator (STIF) offers a 12-month transit card for students under 26 (see their website for conditions). The card, called Imagine R, gives you access to the entire rail (except for TGVs and Orlyval) and subway network (including buses and trams) in the Paris region.

You can choose the start date of your subscription (between September and January) and the type of payment: an annual fee of €350 or a monthly fee of €38. The first payment is due the first month of your subscription.

You can apply for a card online at:

→ www.navigo.fr/je-gere-ma-carte

If your residence is in Val-de-Marne, you may be reimbursed half of your Imagine R subscription (some conditions apply). To apply, fill out the reimbursement form available on the website of the Conseil général de Val-de-Marne:

→ imaginer.valdemarne.fr

Banking

All the main French banks have many branches in the Paris region.

You can open a bank account in any bank. Just take your ID, your visa and your proof of address to the branch of your choice. If your home bank has branches in France, it's a good idea to stay with the same bank so you can transfer money more easily.

Here are the addresses of a few banks:

Crédit Lyonnais

1 bis rue Camille Desmoulins
94230 Cachan

Société Générale (special partner)

5 rue Camille Desmoulins
94230 Cachan

Crédit Agricole

6 avenue Cousin de Méricourt
94230 Cachan

When seeking healthcare services, always have your health insurance card, supplemental health insurance (mutuelle) card and ID with you.

ENS Paris-Saclay

There is a small health centre on campus in the Iris building (see the Getting to ENS section) where you can see a nurse or a doctor if you have a health problem. It's open from 9 am to 12:30 pm and from 1:30 pm to 5 pm (closed on wednesday and weekend).

Dr. Charlotte ROLLAND

+33 (0)1 47 40 75 86
secretariat.medical@ens-paris-saclay.fr

Dominique DEVAL – Nurse

+33 (0)1 47 40 76 57

Anne-Elisabeth

WEBER – Psychologistw

+33 (0)1 47 40 76 57
rdv-psychologue@ens-paris-saclay.fr
 Consultations by appointment on Wednesday afternoon and Thursday.

Disabilities

The aim of the disability policy is to enable people with disabilities to benefit from good working conditions or studies.

The arrangements take the form of a support plan in consultation with the student, the preventive doctor,

Social Action

actionsociale.drh@ens-paris-saclay.fr
 +33 (0)1 47 40 77 07

Medical Centres

Centre médical Paris-Sud

1 rue Jean Mermoz,
 92340 Bourg-la-Reine
 +33 (0)1 46 65 71 02

Centre médico-social

7 avenue Cousin Méricourt,
 94230 Cachan

General practitioners

Dr. Tan Dung VU

18 avenue du Pont Royal,
 94230 Cachan
 +33 (0)1 46 64 80 07

Dr. Pierre Chevrot

18 avenue du Pont Royal,
 94230 Cachan
 +33 (0)1 45 47 09 56

Hospitals

Kremlin Bicêtre

78 avenue du Général Leclerc,
 94270 Le Kremlin Bicêtre
 +33 (0)1 45 21 21 21

Institut Mutualiste Montsouris

42 boulevard Jourdan, 75014 Paris
 +33 (0)1 56 61 62 63

the disability relay, the teaching teams and the Vice-Presidency delegated to studies and student life.

Do not hesitate to contact:

Disability Advisor

cellule-handicap@ens-paris-saclay.fr
 +33 (0)1 47 40 77 07

Harassment prevention

Witness or victim ?

Contact

stophs@ens-paris-saclay.fr

or

pascale.rialland@ens-paris-saclay.fr

The Student Office (BDE)

BDE animates student life on campus through the organization of events, student parties and convivial moments at the Student House (Kfet). Its many clubs offer cultural, sports, civic or creative activities. There are many associations which a presentation is made at each start of the school year.

→ facebook: [@BdeEnsParisSaclay](#)

Student International Relations -
ENS Paris-Saclay 2019-2020

Good to know : Cr@ns members can help you with your Internet connection on campus :

→ www.crans.org

Social areas on campus

Kfet

The Kfet serves lunch prepared by students between 12 pm and 2 pm. From 6 pm to midnight, the Kfet becomes a bar where students get together. Members of Cr@ns can often be found here; they can help you with your campus Internet connection.

Kokarde

Kokarde is ENS's student-run nightclub. Kokarde is located on campus and offers entertainment with Cachan DJs on Tuesdays.

Track'n'Art

The Track'n'Art is the school's concert hall. It is free on Sundays; the rest of the week, it can be rented for band practice sessions.

Med

The Med, located next to the Kfet, offers a large range of board games, books and comics.

ANNUAL CACHAN EVENTS 2019 - 2020

- **Préambule**, an information day for new students, will take place on September 10.
- **Orientation Weekend**, known as **WEI**, is organized by the BDE on September 14 and 15 to welcome new Normalien students.
- **International Students Night**, held on August 30 at the Kfet, is a chance to meet other Normaliens and get to know the campus.
- **InterENS**, a weekend-long sports tournament with Normaliens from Lyon, Rennes and Ulm.
- **Sens de l'Art**, a cultural festival
- **The Gala** is held on February 7, 2020 for Normaliens and Île-de-France students and features well-known artists.
- **Interludes** in February is a board game weekend with Normaliens from Lyon, Rennes and Ulm.

Under the responsibility of the sports director, the school proposes and organizes about twenty sporting activities.

The majority are supervised by PSE teachers. Autonomous practice is possible under certain conditions.

You can register online at the sports portal:

→ sports.universite-paris-saclay.fr

The sporting practice is an activity of the ENS Paris-Saclay degree.

→ sport@ens-paris-saclay.fr

The Sports Association is a privileged player for FFSU competitions and sports events on campus (WEC on October 11, 12 and 13, InterENS, Ensympiades, ...).

Entertainment

Cachan

La Pléiade cinema

12 avenue Cousin de Méricourt

Cachan Theatre

21 avenue Louis Georgan

Municipal swimming pool

4 avenue de l'Europe

Paris

You can find out what's on in weekly magazines such as Pariscope, l'Officiel des spectacles and Cityvox.

Student discounts for theatre tickets are available at

→ www.kiosquetheatre.com

For more entertainment ideas, go to

→ www.quefaire.paris.fr

Applications

Below are some useful apps to have on your smartphone while you're in France:

RATP



Get the times for the next RER, metro, bus, night bus (noctilien), tram and airport lines, find out the best route to your destination and view the RATP network maps.

Uber



If you need a taxi to go out or get home... or you're lost.

Google Maps



Are you lost in Paris, in Cachan or elsewhere? Use Google Maps to find your way or explore.

WhatsApp



If you don't have a French internet connection yet, connect to a WiFi network and let your family and friends know that you've arrived in France and at ENS.

Izly



Pay for your meal at CROUS or your sandwich at the cafeteria.

Doctolib



Find the nearest doctor and make an appointment directly on the app.

Allociné



If you want to see the cinema closest to you, the movies and the possible bookings.

Emergency numbers

Police	17
Fire department	18
Emergency Medical Services	15
SNCF	3117
Cachan police station	+33 (0)1 49 08 51 00

Useful addresses

Post office

BANQUE POSTALE

3 rue Camille Desmoulins
94230 Cachan
Open Monday to Friday, 8:30 am to 7:00 pm and Saturday, 8:30 am to 1:00 pm.

Law enforcement

MUNICIPAL POLICE

41 rue Guichard, 94230 Cachan
+33 (0)1 49 69 96 71

POLICE STATION

15 rue Marx Dormoy, 94230 Cachan
+33 (0)1 49 08 51 00

Laundromats

CROUS RESIDENCE

Campus de l'ENS
Bâtiment G

LAVERIE AUTOMATIQUE

31 rue Jean Mermoz
92340 Bourg-la-Reine

Taxis

TAXIS

+33 (0)1 47 40 83 16

ATLANTIS TAXIS

+33 (0)1 55 12 20 90

TAXIS BLEUS

3609

Public holidays

2019

All Saints' Day	1 November
Armistice Day	11 November
Christmas Day	25 December

ENS Paris-Saclay is closed for a week at Christmas and for three weeks in August.

2020

New Year's Day	1 January
Easter Monday	13 April
Labour Day	1 May
Armistice Day	8 May
Ascension Day	21 May
Whit Monday	1 June
French National Day (Bastille Day)	14 July
Assumption Day	15 August

APL	Aide Personnalisée au Logement – <i>Housing benefit</i>
AS	Association Sportive – <i>Sports Association</i>
BAC	Baccalauréat – <i>French secondary school diploma</i>
BDA	Bureau des Arts – <i>Arts Office</i>
BDE	Bureau des Élèves – <i>Student Office</i>
BDS	Bureau des Sports – <i>Sports Office</i>
BU	Bibliothèque Universitaire – <i>University library</i>
CAF	Caisse d'Allocation Familiale – <i>Government benefits agency</i>
CEF	Centre pour les Études en France – <i>Centre for Studies in France</i>
CPAM	Caisse Primaire d'Assurance Maladie – <i>Primary Health Insurance Fund</i>
CROUS	Centre Régional des Œuvres Universitaires et Scolaires – <i>Regional Academic and University Facilities Centre</i>
DED	Département des Études Doctorales – <i>Doctoral College</i>
DSI	Direction des Systèmes d'Information – <i>Information Systems Division</i>
DSVE	Direction de la Scolarité et de la Vie Étudiante – <i>Registry and Student Affairs Division</i>
DT	Demande de Travaux – <i>Building permit application</i>
EDF	Électricité de France – <i>French power company</i>
ENS	École Normale Supérieure
ESTP	École Supérieure des Travaux Publics – <i>Engineering school</i>
FFSU	Fédération Française du Sport Universitaire – <i>French University Sports Federation</i>
GDF	Gaz de France – <i>French gas company</i>
OFII	Office Français de l'Immigration et de l'Intégration – <i>French Immigration and Integration Bureau</i>
RU	Restaurant Universitaire – <i>University dining hall</i>
SDS	Service des Sports – <i>Sports Department</i>
SRI	Service des Relations Internationales – <i>International Affairs Office</i>
UPSay	Université Paris-Saclay
VLS-TS	Visa Long Séjour valant Titre de Séjour – <i>Long-stay visa that counts as a residence permit</i>

glossar

y

A**Administrative registration** (→ p.38)

Registration with the Registry and Student Affairs Division; enrolment.

Admission by written application

This is the admissions procedure for candidates not taking the competitive entrance exam. Students admitted through this procedure are not considered trainee civil servants and do not receive a stipend while studying.

Aide complémentaire à la santé

Financial aid provided by the Primary Health Insurance Fund to those who meet certain social criteria, which reimburses part of the cost of complementary health insurance.

Aide personnalisée au logement (APL)

(→ p.40) A housing benefit paid out by the CAF depending on your income and family situation.

Assurance maladie (→ p.41)

Government health insurance that covers a portion of medical expenses.

B**BU**

The abbreviation used by French students when referring to the university library or bibliothèque universitaire.

C**Caisse d'Allocations Familiales (CAF)**

(→ p.40) The French government agency responsible for the family benefits-side of the social security system. Among other things, the CAF manages housing benefits (APL). More information at → www.caf.fr

Caisse Primaire d'Assurance Maladie (CPAM) (→ p.41)

The Primary Health Insurance Fund is the organization responsible for the healthcare side of the French social security system.

Campus France (→ p.27)

The public agency in charge of France's academic diplomacy throughout the world. Campus France has offices in several foreign countries, called Espace Campus France. For more information on higher education in France, how to obtain a visa and a residence permit, and where to learn French in your home country, visit → www.campusfrance.org.

Centre pour les études en France (CEF)

The Centre for Studies in France, an online platform that provides advice and assistance to international students who want to study in France, up until their request for a visa. The centre is run by Espace CampusFrance.

Centre régional des œuvres universitaires et scolaires (CROUS)

(→ p.28) The Regional Academic and University Facilities Centre is a public organization that provides dining and housing facilities and other services for French and international students. For more information, visit their website at → www.crous-creteil.fr.

Common European Framework of Reference for Languages

A guideline published by the Council of Europe used to describe an individual's level of proficiency in a foreign language according to various domains of competence.

Complementary health insurance (→ p.41)

A health insurance policy offered by CPAM or private insurers to cover medical expenses that are not covered by government health insurance.

Course registration (→ p.38)

All students must register for their specific programmes and courses with the academic department concerned.

D**Dissertation (Mémoire)**

A substantial paper required for a student to obtain his or her master's degree in France.

E**Espace Campus France** (→ p.27)

An office located in certain countries that offers students information on pursuing higher education in France.

Erasmus (→ p.15)

A European Union programme that facilitates student mobility between European higher education institutions. The programme also offers grants.

Exchange agreement (→ p.15)

A contract between two institutions that establishes conditions for student mobility between them.

European health insurance card

(→ p.31) Entitles holders to health insurance coverage in the European Union, in accordance with the legislation in the country they are visiting.

F**Fac**

Diminutif utilisé par les étudiants français pour désigner la faculté ou l'université.

First year entrance exam

A competitive examination to obtain admission to ENS as a trainee civil servant. Candidates are ranked according to their results; the top-ranking candidates are offered the available positions. Successful candidates start ENS in first year, which is the equivalent of the third year of a bachelor's programme.

French Immigration and Integration Bureau

(Office Français de l'Immigration et de l'Intégration or OFII) (→ p.26)

A French administrative organization that handles immigration procedures, including residence permits for international students. For more information, visit their website at → www.ofii.fr.

I**Izly** (→ p.44)

A card offered by the Regional Academic and University Facilities Centre (CROUS). You can use it to pay for your meals in CROUS facilities. For more information, visit the website at → www.izly.fr

Incoming mobility (→ p.15)

International students who come to ENS Paris-Saclay.

M**Mutuelle** (→ p.41)

See complementary health insurance.

N**Normaliens-élèves** (→ p.15)

Students at École normale supérieure who successfully passed the first-year entrance exam or second entrance exam and are considered trainee civil servants. They are paid a stipend during their years of study; in exchange, they must work for the government for six years after graduation.

Normaliens étudiants (→ p.15)

Students who have been admitted on the basis of a written application, rather than through the entrance exam. They are not paid a stipend while studying and, for the most part, come from French universities and preparatory classes.

O**Outgoing mobility** (→ p.15)

ENS Paris-Saclay students who go to study abroad.

R**Registered letter with acknowledgement of receipt** (*Lettre recommandée avec accusé de réception*)

A service offered by the French post office that notifies you once the recipient has received your letter. The acknowledgement of receipt serves as legal proof. For more information, go to

→ www.laposte.fr

Registry and Student Affairs Division (*Direction de la Scolarité et de la Vie Étudiante* or DSVE) (→ p.28)

is a professional services division at ENS whose mission is to welcome, attend to, inform and guide students through their administrative, academic and financial procedures while studying at ENS.

Residence permit (*titre de séjour* OR *carte de séjour*) (→ p.26)

A document that allows you to reside in France for a specified period.

Réseau Express Régional (RER) (→ p.34)

The railway network serving the Île-de-France region, including Paris and its surrounding areas.

RU

The abbreviation French students use to refer to the “restaurant universitaire” or university dining hall.

S**Science Accueil**

Partner of ENS Paris-Saclay, this organization brings its support in the processes concerning the insurance, health, bank account and housing. The reinsurance programme also offers a listening cell, and many cultural activities.

→ science-accueil.org

Second entrance exam

For graduate students seeking admission to a master's programme at ENS as "Normaliens élèves" (trainee civil servants).

Social security (→ p.41)

Refers to all government social welfare benefits. This includes housing benefits, health insurance, complementary health insurance, etc.

Studette

A very small studio apartment. At CROUS, these units measure 12 m².

Studio

A T1 type flat where the kitchen is part of the main room. The bathroom is separate.

T**T1, T2, T3, Tn**

Used in France to designate a type of flat ("T") and the number ("n") of rooms (e.g. 1, 2, 3, etc.), not including bathroom or kitchen. A T1 is a flat with a single room (plus kitchen and bathroom); a T2 has two rooms, and so on.

Thésard/Thésarde (colloquial)

see doctoral or PhD student.

Thesis (→ p.25)

Long dissertation based on original research, written and presented by a PhD candidate for obtaining a doctoral degree.

U**Université Paris-Saclay, or**

UPSaclay (→ p.11) a university system with 14 founding members including universities, grandes écoles and research centres. The campus is being built near the city of Orsay and is scheduled for completion in 2020. The new ENS Paris-Saclay will open on this campus in 2019. For more information on Université Paris-Saclay, go to

→ www.universite-paris-saclay.fr

V**Visa long séjour valant titre de séjour**

(VLS-TS) (→ p.26) long-stay visa that counts as a residence permit, required to enter France. As the name suggests, it also serves as a residence permit once it has been validated by the French Immigration and Integration Bureau (OFII).

Colophon

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