

école —  
normale —  
supérieure —  
paris — saclay —

welcome booklet 2020 - 2021

You have the opportunity to be among the very first students to enjoy our brand new building, designed by internationally renowned architect Renzo Piano.

His architecture reflects our establishment's project: to bring together the scientific disciplines and bring students into contact with science. You will be taught within the teaching and research ("TAR" or DER in French) departments, which provide early and immersive contact with the world of research by making extensive use of laboratories along your study path. Our teams will provide the majority of you with support in achieving your doctorate.

Within the Université Paris-Saclay, the School fits into a unique scientific ecosystem that alone represents 13% of all French research. Science and knowledge no longer have any borders: the presence of many foreign students on our campus is therefore also an opportunity.

During 2020, a new challenge emerged in the context of the health crisis: that of preserving the health of those who study within our walls. We trust that you will protect those around you by following the distancing measures and applying the instructions you will be given at the start of the academic year.

École Normale students and international students,  
I wish you all a great start to the year!

Pierre-Paul Zalio  
*President of the ENS Paris-Saclay*



# abreviations

AS	Association Sportive ( <i>Sports Association</i> )
ASP	Année Spécifique de Parcours ( <i>Specific year or formation</i> )
BDA	Bureau des Arts ( <i>Arts Office</i> )
BDE	Bureau des Élèves ( <i>Student Office</i> )
BDL	Bureau des Loisirs ( <i>Hobbies Office</i> )
CAF	Caisse d'Allocation Familiale ( <i>Government benefits agency</i> )
CLASCHEs	Collectif de Lutte Anti-Sexiste Contre le Harcèlement Sexuel dans l'Enseignement Supérieur ( <i>Collective against Sexism and Sexual Harassment in Higher Education</i> )
CPAM	Caisse Primaire d'Assurance Maladie ( <i>Primary Health Insurance Fund</i> )
CROUS	Centre Régional des Œuvres Universitaires et Scolaires ( <i>Regional Academic and University Facilities Centre</i> )
CVEC	Contribution de vie étudiante et de campus ( <i>Student Life and Campus Contribution</i> )
DAI	Direction des Affaires Immobilières ( <i>Real Estate Division</i> )
DRH	Direction des Ressources Humaines ( <i>Human Resources Department</i> )
DSI	Direction des Systèmes d'Information ( <i>Information Systems Division</i> )
DSVE	Direction de la Scolarité et de la Vie Étudiante ( <i>Registry and Student Affairs Division</i> )
FFSU	Fédération Française du Sport Universitaire ( <i>Sport Federation</i> )
GUPS	Guichet Unique Paris-Saclay ( <i>University housing</i> )
MGEN	Mutuelle Générale de l'Éducation Nationale ( <i>Additional healthcare cover</i> )
MRES	Graduate school des métiers de la recherche et de l'enseignement supérieur ( <i>Graduate school for research and higher education</i> )
OFII	Office Français de l'Immigration et de l'Intégration ( <i>French Immigration and Integration Bureau</i> )
SRI	Service des Relations Internationales ( <i>International Affairs Office</i> )
WEI	Week-End d'Intégration ( <i>Integration weekend</i> )

# expat guide for international students

## Coming to study at ENS Paris-Saclay

- Preparing for your stay
- Welcome provisions at the Université Paris-Saclay
- Visa and residence permit

# Expanding your horizons

144

international agreements  
covering

38

countries

70%

of 2019 graduates  
spent at least  
two months abroad  
during their studies at  
ENS Paris-Saclay

88

École Normale  
Supérieure graduates  
accepted onto the  
ARPE program  
(which provides help  
in finding a first job)  
for the  
2019-2020 year

# Coming to study at ENS Paris-Saclay

In 2019,  
there were

# 199

international  
students

and

# 114

international  
PhD students

on  
campus

In 2020,  
the School obtained

# 2

Quality Labels:



**Bienvenue en France**

★★ which certifies that the resources put in place to welcome international students meet the highest quality criteria (including access to information, welcome packages, course options, accommodation, campus life, etc.)



**Erasmus+ agency best practice** which certifies us at the highest level of European projects in terms of implementation, results produced and the effects observed.

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**Science Accueil** is the partner chosen by ENS Paris-Saclay to provide you with support when moving and getting settled: administrative procedures (residence permits, opening a bank account, choice of health cover, etc.), learning French in a friendly and innovative atmosphere, suggestions for cultural events and activities (theatre, museum, cinema, exhibitions, etc.) to fit a budget.

To benefit from their services, just fill out the contact form on their website:

→ [www.science-accueil.org/en/request-of-services-2](http://www.science-accueil.org/en/request-of-services-2)

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## CONTACT DETAILS FOR THE INTERNATIONAL RELATIONS SERVICES (SRI)

For any general questions [ri@ens-paris-saclay.fr](mailto:ri@ens-paris-saclay.fr)

Incoming arrangements [ri-incoming@ens-paris-saclay.fr](mailto:ri-incoming@ens-paris-saclay.fr)

Outgoing arrangements [ri-outgoing@ens-paris-saclay.fr](mailto:ri-outgoing@ens-paris-saclay.fr)

Localisation south-east building 📍, 📍 1<sup>st</sup> floor – offices 1B74 · 1E74

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## Preparing for your stay

### 💰 Budget

Plan a special budget for the start of the 2020 academic year.

It will be substantially higher than for the rest of the academic year:

Registration fees	± 300€
CVEC (Contribution to campus and student life)	92€
Security deposit for your accommodation and first rental payment	± 500€
Subscription to a health insurance provider ( <i>mutuelle</i> )	± 30€
(OFII, French Immigration and Integration Office) stamp	60€ ou 250€
Living essentials (sheets, duvets, towels, kitchen utensils, etc.)	
Misc. expenses (sport, internet, transport, books, etc.)	

### 📁 Essential travel items

Your passport (or national identity card)	
Your birth certificate (original and sworn translation into French)	
If you have a health problem	Your medical card
If you are undergoing medical treatment	Your prescription (original and French translation provided by your doctor)
If you are an EU national	Your European health insurance card
If you are from Quebec	Your SE401Q102bis or SE401Q106 form
Statement of financial resources or proof of obtaining a scholarship	
Your certificate of acceptance at ENS Paris-Saclay	
Your certificate of accommodation	
Your important qualifications and records	
Miscellaneous objects	Electrical adapters, bilingual dictionary, computer, etc.

⚠️ In order to receive access to grants and funding (in particular from the CAF), to receive a salary or pay rent, you must have a bank account open in France. Remember to scan your important documents and send them to your email inbox!

# Welcome provisions from Université Paris-Saclay

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## Dedicated space for international students

This space contains information on getting set up, international sponsorship, practical aspects of life (housing, health and well-being, telephone and internet, transport and travel, cost of living, eating well, etc.) and other aspects of French culture.

- [universite-paris-saclay.fr/en/campus-life/international-welcome-desk](https://universite-paris-saclay.fr/en/campus-life/international-welcome-desk)

## Buddy Program

This is a [free international sponsorship program](#) created by the Université Paris-Saclay and extended to ENS Paris-Saclay; it connects a French or international student already in France with a recently admitted foreign student.

Its objective is to provide them with support for administrative procedures, and to facilitate integration into their new study environment. Registration opens July 2020.

- [universite-paris-saclay.fr/en/international-mentoring-programme-buddy-programme](https://universite-paris-saclay.fr/en/international-mentoring-programme-buddy-programme)

## At ENS Paris-Saclay

Your matriculation meetings:

- **Matriculation** for first-time arrivals  
**September 8**
- **Meet-up for international students**  
**September 10, 12:00-14:00**
- Welcome day for first-time students [Preamble](#)  
**September 17**
- **Matriculation workshops:**  
90-minute sessions starting at noon, twice a week in small groups of 6 to 8 students)

## Reception Desk for Foreign Talent (GATE, Guichet d'Accueil des Talents Étrangers)

The GATE is a physical space to welcome students, scientists and international employees from the Saclay network and help them with their administrative procedures.

It draws upon the support of several institutions to help facilitate daily life:

- Palaiseau sub-prefecture (residence permit)
- Science Accueil
- Université Paris-Saclay
- CPAM (health insurance)
- Campus France
- RATP (transport)
- Employment centre
- Regional affiliates of the French national student services agency (CROUS Centre régional des oeuvres universitaires et scolaires (accommodation)
- CAF (accommodation assistance)

- [gate.paris-saclay.fr/en](https://gate.paris-saclay.fr/en)
- [contact@gateparissaclay.fr](mailto:contact@gateparissaclay.fr)

### ✓ Address

Campus d'Orsay,  
building 311 -  
Le Moulin, rue du Château,  
91400 ORSAY VILLE

### ✓ Opening Hours

August 24 to end of December 2020:  
Monday to Friday,  
9:00 - 13:00 / 14:00 - 16:00  
(by appointment)



## Visa and residence permit

### Before your departure

If you are from an EEA member state, you do not need a visa to come and study in France.

If you are not from an EEA member state, you must follow the appropriate procedure:

- If you will be taking the ENS competitive entry exam, you have the option of applying to the French consulate in your place of residence for a student examination visa.
  - If you are admitted to our School, go to the French consulate in your place of residence with the letter of admission sent to you. It will enable you to obtain a long-stay visa, equivalent to a residence permit (VLS-TS).
  - If you are of one of the following nationalities: Algerian, Beninese, Brazilian, Burkinese, Cameroonian, Chilean, Chinese, Colombian, Comorian, Congolese, Egyptian, American, Gabonese, Guinean, Indian, Indonesian, Iranian, Ivorian, Japanese, Lebanese, Malagasy, Malian, Moroccan, Mauritian, Mauritanian, Mexican, Peruvian, Russian, Senegalese, South Korean, Taiwanese, Tunisian, Turkish or Vietnamese, you fall under the *Studies in France* (*Études en France*) procedure.
  - Université Paris-Saclay has set up an online application allowing each student to obtain individually-tailored information and a step-by-step schedule for all the steps they will need to take prior to their stay in France.
- [internationalsupport.universite-paris-saclay.fr](https://internationalsupport.universite-paris-saclay.fr)

⚠ If you have obtained funding for your stay in France, you will need to attach the financing certificate to your visa application. ENS Paris-Saclay may provide a certificate for the programs it manages.

You can also find all the information regarding your visa application on the official website for French visas.

➤ [france-visas.gouv.fr/en\\_US/web/france-visas/ai-je-besoin-d-un-visa](https://france-visas.gouv.fr/en_US/web/france-visas/ai-je-besoin-d-un-visa)

If you are a PhD student, you must present a hosting agreement to the Consulate closest to you. For any hosting agreement application, you must provide:

- a passport copy
- a copy of a master's or PhD degree
- a copy of a master's or PhD degree
- a certificate of funding or proof of available funds (min. €1000/month)
- if applicable: a copy of a contract or promise of employment

**As of August 1 2020, you will need to contact our partner, Science Accueil, for all procedures relating to residence permits and their renewal.**

➤ [contact@science-accueil.org](mailto:contact@science-accueil.org)

### After your arrival

International student's with a VLS-TS will have to validate their visa within 3 months.

➤ [administration-etrangers-en-france.interieur.gouv.fr/particuliers/](https://administration-etrangers-en-france.interieur.gouv.fr/particuliers/)

## Useful information

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### Applications

Below are some useful apps to have on your smartphone while you're in France :

#### RATP



Get the times for the next RER, metro, bus, night bus (noctilien), tram and airport lines, find out the best route to your destination and view the RATP network maps.

#### Uber



If you need a taxi to go out or get home... or you're lost.

#### Google Maps



Are you lost in Paris, in Cachan or elsewhere ? Use Google Maps to find your way or explore.

#### What'sApp



If you don't have a French internet connection yet, connect to a WiFi network and let your family and friends know that you've arrived in France and at ENS.

#### Izly



Pay for your meal at CROUS or your sandwich at the cafeteria.

#### Doctolib



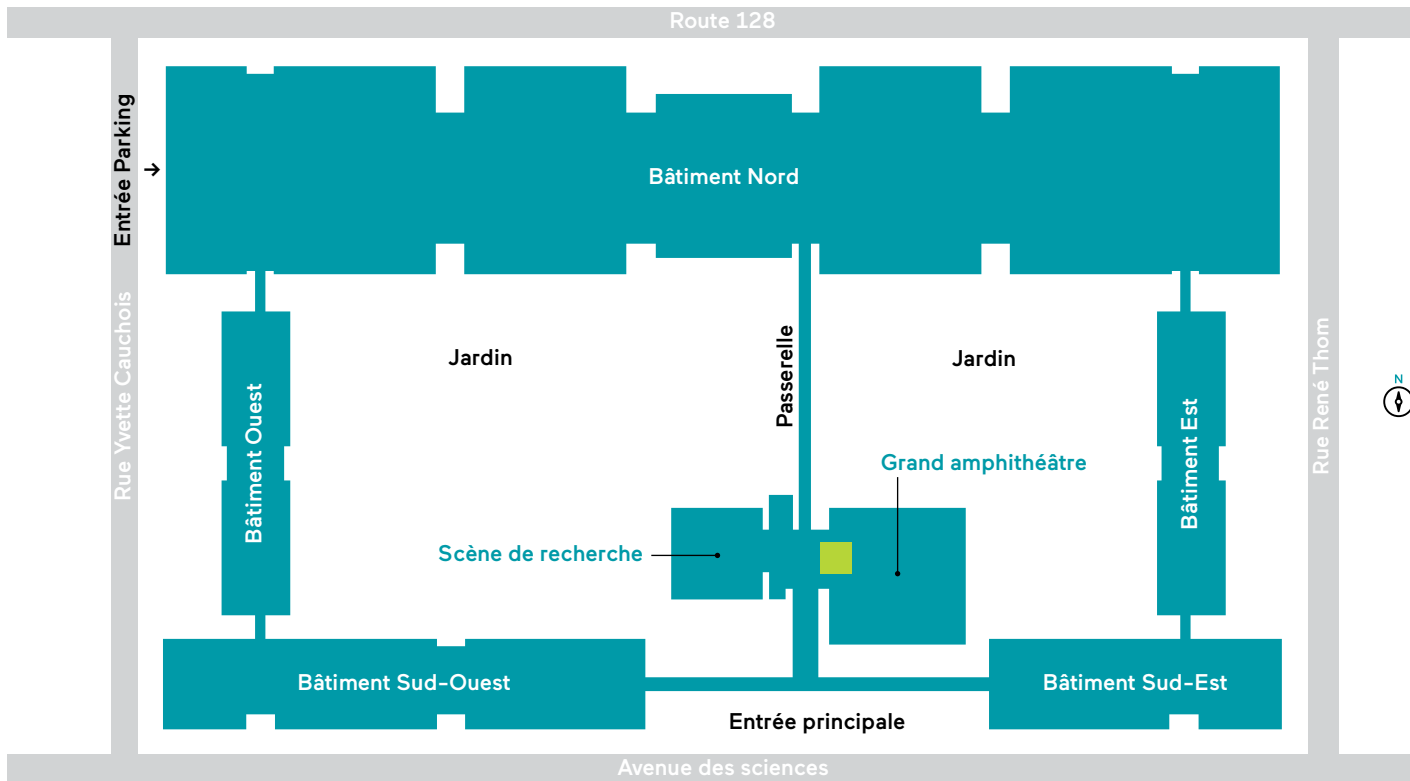
Find the nearest doctor and make an appointment directly on the app.

#### Allociné



If you want to see the cinema closest to you, the movies and the possible bookings.





SCHOOL PLAN

# QUELQUES REPÈRES



Accueil et PC sécurité

## BÂTIMENT EST

### 1<sup>ER</sup> ÉTAGE

Club and associations

### RDC

Kokarde

Pôle médical

## BÂTIMENT SUD-EST

### RDC

Bibliothèque

### 1<sup>ER</sup> ÉTAGE

Service concours

DSVE

SRI

Formation Continue

### 3<sup>È</sup> ÉTAGE

DRH

## BÂTIMENT SUD-OUEST

### RDC

Kantine (Restaurant CROUS)

Kfé (Cafétéria)