You have the opportunity to go to our School and become a Normalien. The building where you are going to study was designed by world renowned architect, Renzo Piano, and is a reflection of the ENS Paris-Saclay project: bringing together scientific disciplines and getting students in contact with science.

You will be taught within the teaching and research departments (DER in French), which provide early and immersive contact with the world of research by making extensive use of laboratories along your study path. The School’s teams will provide most of you with support in achieving your doctorate.

Within the Université Paris-Saclay, ENS Paris-Saclay fits into a unique scientific ecosystem that alone represents 13% of all French research. Science and knowledge no longer have borders.

Normaliens, we welcome you back to school time!
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→ Preparing your rental application

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→ Relais Handicap

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→ If you are a Normalien trainee
→ If you are a Normalien student
→ If you are an international student

Caisse d’Allocation Familiale (CAF(Family Benefits))

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→ Student Prevention Network
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→ Health and safety

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<th>Description</th>
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<td>ADEPS</td>
<td>Doctoral students association of ENS Paris-Saclay</td>
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<tr>
<td>AS</td>
<td>Sports Association (or Sorts Office -BDS)</td>
</tr>
<tr>
<td>ASP</td>
<td>Specific Course Year</td>
</tr>
<tr>
<td>AO</td>
<td>Arts Office</td>
</tr>
<tr>
<td>SO</td>
<td>Students’ Office</td>
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<tr>
<td>RO</td>
<td>Recreation Office</td>
</tr>
<tr>
<td>CAF</td>
<td>Caisse d'Allocation Familiale [<em>Family Benefits</em>]</td>
</tr>
<tr>
<td>CPAM</td>
<td>Caisse Primaire d’Assurance Maladie [<em>Primary Health Insurance Provider</em>]</td>
</tr>
<tr>
<td>CROUS</td>
<td>Centre Régional des Œuvres Universitaires et Scolaires [<em>Regional Student Welfare Office</em>]</td>
</tr>
<tr>
<td>CVEC</td>
<td>Contribution to Student and Campus Life</td>
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<tr>
<td>DER</td>
<td>Teaching and Research Department</td>
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<td>DP</td>
<td>Heritage Department</td>
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<tr>
<td>DRH</td>
<td>Human Resources Department</td>
</tr>
<tr>
<td>DSI</td>
<td>Information Systems Department</td>
</tr>
<tr>
<td>DSVE</td>
<td>Academic and Pastoral Office</td>
</tr>
<tr>
<td>EEA</td>
<td>European Economic Area</td>
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<tr>
<td>FFSU</td>
<td>French University Sports Federation</td>
</tr>
<tr>
<td>GUPS</td>
<td>Guichet Unique Paris-Saclay [<em>One-stop accommodation office</em>]</td>
</tr>
<tr>
<td>MGEN</td>
<td>Mutuelle Générale de l’Éducation Nationale [<em>Mutual health insurance provider for students</em>]</td>
</tr>
<tr>
<td>MRES</td>
<td>Graduate school for professional careers in research and higher education</td>
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<tr>
<td>OFII</td>
<td>French Immigration and Integration Office</td>
</tr>
<tr>
<td>PAEH</td>
<td>Support plan for students with disabilities</td>
</tr>
<tr>
<td>POSI</td>
<td>Prevention Orientation Awareness Information</td>
</tr>
<tr>
<td>RPE</td>
<td>Student Prevention Network</td>
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<tr>
<td>SRI</td>
<td>International Relations Department</td>
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<td>SUAPS</td>
<td>University Physical Activities and Sports Service</td>
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<tr>
<td>WEI</td>
<td>Integration Weekend</td>
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</tbody>
</table>
School presentation

A multidisciplinary university for careers in research and higher education

ENS Paris-Saclay at the heart of France’s top research university

Key data

Access to the campus

Plan of the building
A multidisciplinary university for careers in research and higher education

The École Normale Supérieure Paris-Saclay is an important school for research and higher education professions, and aims to prepare its graduate students for their doctoral degrees. These rigorously selected students follow advanced courses in fundamental sciences, human and social sciences, and engineering sciences.

The School offer them study programs in research and higher education, also a number of original research study programs on topics such as quantum technology, artificial intelligence, and creative and immersion research in the largest international laboratories. Programs with discipline interfaces or dual curricula with partner institutions are also possible.

Its public service mission aims to prepare the best trainees and students for academic careers, as all these careers in both the public and private sectors require great scientific expertise.

ENS Paris-Saclay at the heart of France’s top research university

Since 2020, the School has been a part of Université Paris-Saclay and positions itself as the coordinator of the Graduate School for Research and Higher Education Professionals. It moved onto the Saclay Plateau, into a building that is an innovative example of bioclimactic architecture, designed by the world-renowned architect, Renzo Piano.

It has the advantage of an outstanding innovation and research ecosystem, and the challenge of making a contribution to the emergence of a world-class research center. It has proven itself by taking the 13th spot on the Academic Ranking of World Universities 2021, also known as the Shanghai Ranking.

Located on the grounds of ENS Paris-Saclay, the Research Scene is providing a space for experimentation, at the crossroads of scientific research and artistic creativity. Throughout the year it offers an events program that is open to the general public, and a diploma-earning study program.
1700 students registered

300 doctoral students

340 international students and doctoral students

280 researchers and teaching researchers

220 administrative and technical staff

84% success rate in passing the Agrégation, the French national competitive examination

80% continue on to doctoral studies
With its 12 laboratories, the teaching and research departments offer Normaliens an early, immersive experience of research.
Access to the campus

PUBLIC TRANSPORT
(See facing map)

◆ From Paris
   → RER B (Saint-Rémy-lès-Chevreuse)
or → RER C (Massy-Palaiseau)
   ● “Massy-Palaiseau” stop,
   then take one of the following buses:
   → BUS 91-06C (Christ de Saclay)
or → BUS 91-06B (Saint-Quentin-en-Yvelines)
or → BUS 91-10 (Saclay)
   ● Moulon stop
   ○ 20 minutes from the station.

OR → RER B (Saint-Rémy-lès-Chevreuse)
   ● “Le Guichet” stop,
   then take the following bus:
   → BUS 9 (Christ de Saclay)
   ● Moulon stop
   ○ 5-10 minutes from the station.

Horaires des bus
→ www.vianavigo.com

CAR
◆ From Paris
   → By the N118
   ● Pont de Sèvres, follow signs for Nantes – Bordeaux
   → Exit 9 «Centre Universitaire».
   ● Take the second exit on the roundabout.

   → By the A6
   ● A6 then A10 toward Nantes – Bordeaux,
   ● then follow signs for “Cité Scientifique”,
   ● Saclay.
   ● Continue on the D36
   ● Turn left on D128 toward “Centre Universitaire”.
   ● Go over 2 roundabouts.
   At the 3rd roundabout, take 2nd exit.
   ● Then turn right onto Rue des Sciences.

PARKING
There are several kinds of parking available to users on the Gif campus.

Connected solution for shared parking spaces:
→ www.parkinsaclay.fr

For more information, go to the page on our website:
www.ens-paris-saclay.fr/lecole/venir-lecole
Reception and PC security

**EAST BUILDING**

**GROUND FLOOR**
- Kokarde  📧 0177
- Medical Centre  📧 0M81

**SOUTH-EAST BUILDING**

**GROUND FLOOR & MEZZANINE**
- Locaux clubs et associations

**1ST FLOOR**
- Service concours  📧 1E86
- DSVE  📧 1B75
- SRI  📧 1B73

**3RD FLOOR**
- DRH  📧 3A76

**SOUTH-WEST BUILDING**

**GROUND FLOOR**
- Kantine (CROUS restaurant)  📧 0F23
- Kfé (Cafeteria)  📧 0F36

You must have your student card with you to access the building. It will also allow you access to certain secure areas and special purpose rooms.

Smoking and vaping are strictly forbidden on the establishment premises and in the garden. Smoking areas are located outside the School.
GETTING AROUND THE SCHOOL

SIGNAGE

The ENS Paris-Saclay building’s signage is based on a system of coordinates that determine the position of each location, both inside and outside the building.

GUIDE PRINCIPLES

1. The vertical frame is numbered from 01 to 88 (x-axis). The horizontal grid is named from A to Z (y-axis).
2. Column 01 starts at the West of the building. Row A is located to the South of the building.

NUMBERING

The coordinates of a place include:

- The floor (from -1 to 5) on which it is located.
- The x and y coordinate pair (one letter from A to Z – one number from 01 to 88) correspond to its position on the map.
- Sometimes an indicator (a or b) is used to distinguish between 2 rooms with the same coordinates.

Exemple coordonnées 1M46a

INSITEO SMARTPHONE APP

The Insiteo app will help you get around the building. After downloading it, select the section “Other enterprise account” and create an account using your ENS email address. Remember to enable Bluetooth in order to be located inside the building.

COMPASS FOR THE BUILDING
The ENS Paris-Saclay Diploma
→ The degree
→ Degree tracks and the gap year
→ Internships
→ Back to school highlights

Registration
→ Contribution to student and campus life (CVEC)
→ Registration

Dissemination of information
→ Stay up to date
→ Send information
Studying at the School

**NORMALIEN**

Student who is taking an entire course leading, if successful, to the awarding of the ENS Paris-Saclay Diploma

There is a distinction between:

**NORMALIEN TRAINEE**

- Normalien recruited in a competitive examination (trainee track)

**NORMALIEN TRAINEE**

- Admitted internationally, receiving a grant

**NORMALIEN TRAINEE**

- Remunerated during their training as an intern civil servant, committed to 10 years of civil service

→ ens-paris-saclay.fr/formations/engagement-decennal

**NORMALIEN STUDENT**

- Any normalien recruited on an equal opportunity application or track (student track)
The ENS Paris-Saclay Diploma

The degree

Normaliens matriculated for the ENS Paris-Saclay Diploma are registered for four years or more, depending on the recruiting level.

The awarding of the Diploma is based on certification of a coherent range of activities:

• Common core activities based on one pre-Masters year and two years of Masters,
• A Specific Course Year,
• Activities which are complementary to this specific course year allowing you to complete the different skills required for the Diploma (higher education, multi-disciplinary research, international research),
• Optional supplementary activities.

As actors in your educational project, you define the methods for acquiring the skills you wish to obtain in a special course of study designed for continual exchange with the teaching teams.

ens-paris-saclay.fr/etude/diplome-ens-paris-saclay

APPLICATION ADN

The ADN online tool allows you to select and save the Diploma activities and to validate their progressive completion during the course of study.

For more details on how to use it:

intranet.ens-paris-saclay.fr/version-francaise/mes-etudes/
Standard study paths and the gap year

Specific study path years (*)
There are several study paths available. They are defined by the specific study paths offered in the 3rd and 4th years of the diploma:

- Research and higher education path: year M2 Training in higher education (M2 FESup) (option of taking the Agrégation). Calendar and application process available from the head of M2 FESup.

- International Research Path (ARPE): one year abroad. Plan to be put together in the year before going abroad and must be submitted to the head of ARPE in accordance with the schedule set out by the DER.

- Interface study path: 1 or 2 years in another discipline or as a joint study programme. To do this, an interface plan must be completed, submitted to the DER directorate then sent to the DSVE.

- Themed Research Path: in Artificial Intelligence, quantum technology, research-creation.

ENS Paris-Saclay offers various institution diplomas. These 12-month training courses are aimed at Normaliens matriculated at ENS Paris-Saclay and also students of any other institution and professionals as part of their continuing education or retraining program.

- ARIA Diploma (Research year in Artificial Intelligence)
- ARTeQ Diploma (Research year in Quantum Technologies)
- ARRC Diploma (Research year in research and creation)
- Research year Diploma in science for ecological transitions (coming in 2023-2024)

The admission and application requirements are specific to each diploma.

> ens-paris-saclay.fr/formations/autres-diplomes

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**Diagram:***

- Specific Course Year
- 4th year of research-based (M2)
- 3rd year of research-based Masters (M2)
- Specific Course Year
- Doctoral studies

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25 | STUDYING AT THE SCHOOL

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Internships in France

You will be encouraged to do internships over the course of your training program. Each internship must be validated by a training manager and overseen by a member of the teaching staff responsible for the course to which the internship refers. It is only possible to begin an internship once each party has signed an internship agreement.

Study Plan

Each Normalien determines their study plan for the following year. It is validated by their DER and the Training Vice President.

- intranet.ens-paris-saclay.fr/version-francaise/mes-etudes/pendant-votre-formation/

The gap year

During their course of study, Normaliens can benefit from a gap year in the middle of the Diploma (with the aim of acquiring personal, professional or training experience). To do this, a gap year plan must be completed and submitted to the head of DER.

- intranet.ens-paris-saclay.fr/version-francaise/mes-etudes/pendant-votre-formation/
### International Internships

- The student reports their travel and internship plans to the SRI.
  - ri-outgoing@ens-paris-saclay.fr
- The student fills out and sends their international internship agreement to the DER administrative office, filling out the international internship request.
- The DER administrative office sends the international internship agreement request to the SRI upon receipt of the completed application.
- The SRI evaluates the request for the opinion of the School’s defense and security official and sends the file to the DSVE careers unit, which organizes the process of printing out the internship agreement and gathering the necessary signatures.
  - intranet.ens-paris-saclay.fr/version-francaise/international/partir-en-stage-a-l-international-

### Back to school highlights

**Back to school amphitheatres**

Normaliens are welcomed from the first week in September, followed by the associations forum.

**Foreword**

Welcome of new entrants, presenting the different actors that punctuate student life (prevention, Diploma activity).

**DER Open Doors**

A time to meet and discuss with the teaching and research departments.

**Presentation of the laboratories**

Presentation of the laboratories in an amphitheatre, followed by a discussion forum with Normaliens.

**Presentation of the Diploma of ENS Paris-Saclay**

Mock-up, course of action, structure, personalized elements
Registration

Administrative matriculation for a degree is required in order to benefit from the rights and services associated with student status (eCampus course area, sports portal registration, library, etc.) Administrative matriculation (up to the payment of fees) is the condition to be authorized to attend and then graduate.

The calendar, and rules for registration are available on our website:

- ens-paris-saclay.fr/admission/inscription-et-reinscription

Registration

Administrative registration is done every year, online using the Coriandre tool and includes the submission of supporting documents. Once your file has been verified by the DSVE (Scolarity and Student Life Division), you must pay your registration fees.

Online administrative registrations open: June 29, 2022
dsve@ens-paris-saclay.fr

If you are an ENS trainee or ENS student: once you have registered your Diploma on Coriandre, you must register for the activities for the ENS Paris-Saclay Diploma on the ADN app.

- si.ens-paris-saclay.fr/diplome-ens-paris-saclay/

For more information:

- ens-paris-saclay.fr/admissions/inscription-et-reinscription

⚠️ If you are a ENS trainee do not forget to complete your support file and send it to the HRD!
If you have any questions, contact:

- normaliens.eleves.drh@ens-paris-saclay.fr
Educational resources

Central Library
The Central Library is accessible to all students and staff at the School.

📅 Hours
- Monday: 10.00 - 22.00
- Tuesday, Wednesday, Thursday: 09.00 - 22.00
- Friday 9.00 - 19.00
- Saturday (Oct-Jun): 09.00 - 18.00
- Sunday (Nov-May) 14.00-18.00

📍 Location
- Ground floor, south-east building
- biblio@ens-paris-saclay.fr

The central library will be moving in Fall 2022 into the LUMEN Learning center. LUMEN, a place for sharing and experimentation, will feature:
- varied spaces encouraging collective and individual work,
- various services for supporting any type of project,
- a cultural and events program.

📅 Hours
- From Monday to Friday: 8.30-22.30
- Saturday, Sunday: 10.00 - 19.00

📍 Location
- Avenue des sciences, 150m from the School.

Durkheim Library
This is accessible to everyone, but is intended primarily for doctoral students and teaching and research staff in Humanities and Social Sciences.

📍 Location
- 3rd floor, south-east building

FOCUS
The FOCUS catalogue allows you to access all the books, e-books, scientific journals, articles and databases available at ENS Paris-Saclay and in the libraries and resource centres at Université Paris-Saclay.

All the libraries at Université Paris-Saclay are accessible free of charge to all students and staff.

- ens-paris-saclay.fr/bibliotheque/ressources-documentaires/outil-de-recherche-focus

E-learning via eCampus
The eCampus platform is an online learning platform shared by 8 institutions on the Saclay Plateau. It enables you to access digital resources that have been put on line by the teaching team of the course for which you are registered.

Here you will also find information on the different cross-disciplinary activities that are not a direct part of the DER.

Of course, every student registered at ENS Paris-Saclay has access to this platform. It is the responsibility of each student to open an account. This stage can only be carried out once you are registered. In order to be able to access the content on the platform, you also have to be enrolled in the various study spaces that are open to your study path.

This operation is managed by the DER for the educational curriculum and by the APO for cross-disciplinary subjects for the Diploma.

- ecampus.paris-saclay.fr
Paris-Saclay Language Centre

Location
CentraleSupelec ➔ Eiffel Building

The centre includes:
• 57 equipped classrooms, specially dedicated to learning languages.
• a resources center which is open to everyone, and which offers innovative equipment, systems and programs, along with documentation, books, reviews and journals.
• a 120-seater amphitheatre
• several tutorial rooms

The centre also provides linguistic, cultural and artistic events throughout the year.
The languages offered are:
Arabic, Chinese, Hebrew, Japanese, Italian, Portuguese, Russian, Swedish, Sign Language.

Register
➔ claire.lambard@ens-paris-saclay.fr
➔ helene.windish@ens-paris-saclay.fr

For more information
➔ secretariat.lang@ens-paris-saclay.fr
➔ ri-incoming@ens-paris-saclay.fr

Our partner MyCow also offers to enrich your English vocabulary and improve your comprehension – login using your ENS credentials
➔ mycow.eu

French as a Foreign Language (FLE)

• Intensive FLE course: In September, ENS will offer a free intensive FLE course for 3 hours per week (beginners to intermediate level)
• FLE Course: from October onwards, the ENS Language Department offers free weekly 2-hour French language classes at various levels (beginner, intermediate and advanced) – register during the first class.

Contact
➔ secretariat.lang@ens-paris-saclay.fr

• Language course for independent work (DELA): available at no charge for all the international students of Université Paris-Saclay and offers scalable online resources to help students learn the colloquial French spoken every day – register using your e-mail address @ens-paris-saclay.fr
➔ delta.universite-paris-saclay.fr

• Science Accueil: FLE courses at different levels are offered (beginners, false beginners, intermediate, advanced), based on 2 hrs per week for a 15 week period (= 60 hrs)
➔ science-accueil.org
Language Self-Training Space

Access many different autonomous learning methods (manuals, software, DVDs, etc.) and activities (language pairs, conversation workshops, etc.) for all levels.

At your disposal in this space are:

- **“Study” corner**
  - computers with French learning software
  - manuals with corrections
  - training for the TCF, DILF, DELF, DALF, etc.

- **“Reading” corner**
  - novels for all levels
  - magazines

- **“Cinema” corner**
  - ability to watch films on site

Location
Room LC350, 3rd floor of the Eiffel building at the same place and with the same schedule as the French as a Foreign Language Office

✉ Contact
contact-fle.langues@universite-paris-saclay.fr

IT account

When you complete your administrative registration, you will be given your ENS login details. They give you access to the establishment’s virtual private network (VPN) and also to all the IT resources:

- e-mail account: prenom.nom@ens-paris-saclay.fr
- e-mail services: diary, personal address book, directory
- Internet connection
- Intranet
- wireless video projection system
- Digital work environment comprising a secured network space, a system for sending large files, access to administrative applications, online documentary resources, etc.
- Specific software depending on department (Matlab, Mathematica, etc.)

A charter sets out the conditions for the correct use of IT at ENS Paris-Saclay (Annex 2 of Internal Regulations). To consult the charter or for more information:

⇒ intranet.ens-paris-saclay.fr/version-francaise/services-et-procedures/actualites-juridiques/
Getting and sending information

Sending information

The Communications Department passes on news about the events of life on campus for the School community and in its networks (Plateau de Saclay, agglomeration community, etc.).

Contact
communication@ens-paris-saclay.fr

You can contact it to:

- Publish on the websites, Intranet, in the internal newsletter and on the social networks
- Pass on information for the Université Paris-Saclay newsletter
- Broadcast on the dynamic screen displays installed in the building
- Send an e-mail to all the students and/or staff via the mailing lists
- Check compliance with the graphic charter for communications media and user rights for the School logo

Student events can also be published directly in the diary on the Université Paris-Saclay website by using the OpenAgenda tool:

openagenda.com

Wifi

All users with an IT account at the ENS can connect to the following wireless networks:

- Eduroam: for students and staff of the School or partner establishments in France
  - eduroam.fr
  - eduroam.org/where
- “ENS-invité”: allows students and staff at ENS Paris-Saclay to sponsor persons from outside the establishment, in order to give them access to the network

To connect to ENS-invité:

- Select ‘ens-invité’ (Wi-Fi) and launch the search engine
- Click on the ‘s’inscrire’ [register] button at the foot of the page and enter your family name, first name and e-mail address, as well as your contact’s e-mail address at ENS Paris-Saclay

IT rooms

Computer rooms, known as ‘shared rooms’, are also accessible with your student card: MO09; MM08; MJ08b (Mezzanine, West building)
Stay up to date

- Website > My studies section
  ➔ intranet.ens-paris-saclay.fr
  (internal information, access to digital resources, procedures, etc.)

- Social networks
  Facebook, Twitter, Linkedin et Youtube
  (search: @ENS Paris-Saclay)

- Website
  ➔ ens-paris-saclay.fr
  (School news, life on campus, governing bodies, courses of study, etc.)

ENS Paris-Saclay newsletter
The internal newsletter is sent to everyone and keeps you up to date on the big news of School life (past or future events, HR information, concierge offer, building operations, etc.).
It is sent to the e-mail address: @ens-paris-saclay.fr

ENS Paris-Saclay student newsletter
Weekly letter, which brings together all the administrative information regarding your course and the news of the School and student life.
Feel free to e-mail in your contributions to the communications department.
It is sent out every Friday to your email address @ens-paris-saclay.fr

Make sure you use your @ens-paris-saclay.fr e-mail address to receive and send information. Please also check it on a daily basis because the teaching teams and School services will use it to contact you.

Organization of services

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<th>SERVICE</th>
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<tr>
<td>Registration, dual program admission,</td>
<td>DSVE Careers and Competitive Exams - Training</td>
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<td>Student life, associations, housing,</td>
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<tr>
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<tr>
<td>Schedule, grade reports, internship,</td>
<td>Department manager</td>
</tr>
<tr>
<td>study department project manager,</td>
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</tr>
<tr>
<td>orders, transport aid</td>
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<td>ARPE, international Internships,</td>
<td>International Relations Department</td>
</tr>
<tr>
<td>Embassy internships, study stay</td>
<td></td>
</tr>
</tbody>
</table>
Going abroad
→ Resources and meet-ups for travel/study abroad
→ Opportunities to travel
→ Funding your project

Coming and study at ENS Paris-Saclay
→ Preparing for your stay
→ Reception arrangements
→ Visa and residence permit
Opening up internationally

The School holds 3 labels:

Bienvenue en France (level 2) ★★ which certifies that international students receive a high-quality standard of information, reception arrangements, accompaniment in teaching, campus life and post-diploma monitoring.

Erasmus+ Best practice by the Erasmus+ Agency (2019 and 2021) which certifies us at the highest level of European projects in terms of implementation, results produced and the effects observed. This recognition is a confirmation of the commitment of the teaching and administrative teams, particularly SRI in managing and accompanying movement around Europe.

SRI CONTACT DETAILS

<table>
<thead>
<tr>
<th>Category</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>General questions</td>
<td><a href="mailto:ri@ens-paris-saclay.fr">ri@ens-paris-saclay.fr</a></td>
</tr>
<tr>
<td>Incoming mobility</td>
<td><a href="mailto:ri-incoming@ens-paris-saclay.fr">ri-incoming@ens-paris-saclay.fr</a></td>
</tr>
<tr>
<td>Outgoing mobility</td>
<td><a href="mailto:ri-outgoing@ens-paris-saclay.fr">ri-outgoing@ens-paris-saclay.fr</a></td>
</tr>
<tr>
<td>Location</td>
<td>South-East building 1st floor = offices 1B72·1E74</td>
</tr>
</tbody>
</table>
Going abroad

143 international agreements in 38 countries

300 normaliens study and work internationally each year (studies, internships, internships in the diplomatic and consular network, teaching assistantship)

"A trainee in the ENS mechanical engineering department, I went to a research laboratory in Seoul, South Korea to do an ARPE for 9 months [...] I liked the experience so much that I decided to stay and do my Master’s in the same university."
Camille Kessler, ARPE, Seoul National University, South Korea.

79 normaliens on ARPE in 2021-2022

1. Make your study path international
2. Improve your language skills along with your professional and intercultural skills
3. Broaden your CV
4. Highlight what you have gained when you return
5. Discover other cultures and create an international network for yourself

5 good reasons to go abroad:
Resources and meet-ups for international travel/study

These are designed to help you open yourself up to new horizons, and find support for your travel plans with the SRI:

- **Foreword**: Welcome day for first-time students mid-September
- **FLASHMOB** starting point for every international project: every semester, the SRI organizes a meeting for students planning to work or study abroad to present opportunities on offer, funding programs and support tools

Regardless of the state of advancement of your project, feel free to come get information during the FLASHMOBS!

Opportunities for international travel

Each Normalien is encouraged to get some international experience as part of their studies at the School. This can take several forms:

- international study
- an internship
- an International pre-doctoral research year (ARPE)
- An embassy or consulate-based internship, or one within an international organization where France has permanent representation
- a teaching assistantship, a research post, a double degree etc.
- stays as part of the Paris-Saclay European University (European University Alliance for Global Health - EUGLOH)

Preparation is the key to a successful international project: the student will have help planning their options from the head of teaching, the teaching team, the course head, the ARPE head and the international point of contact in association with the SRI.

The SRI must be contacted for any international work or study project:

- ri-outgoing@ens-paris-saclay.fr

Why?

- Ensuring your departure is secure,
- Reinforcing your support
- Finalizing your mobility documents and your contract with your host structure
- Submitting your departure for the opinion of the School’s Defense and Security Official
Funding your international project

The SRI administers and centralizes several travel aid programs, in order to keep students informed and help them complete their funding application:

Information and application packets:
- intranet, international section
- international work/study
- funding your project

Information and closing dates for programs:
- ens-paris-saclay.fr/etude/echanges-internationaux/partir-letranger

They went abroad, find their testimonial here:
- intranet, international section
- international work/study
- They went abroad
- testimonials

Science Accueil is the partner chosen by ENS Paris-Saclay to provide you with support when moving and getting settled: in your initial administrative procedures (residence permits, opening a bank account, choice of health coverage, etc.), learning French in a friendly and innovative atmosphere, suggestions for cultural events and activities (theater, museum, cinema, exhibitions, etc.) to fit a budget.

To benefit from their services, just fill out the contact form on their website:

They may offer support in booking a taxi from the airport when you arrive:
procedures@science-accueil.org

Coming and study at ENS Paris-Saclay

In 2021-2022

350 international students and doctoral students

14% international students

63 nationalities

Science Accueil is the partner chosen by ENS Paris-Saclay to provide you with support when moving and getting settled: in your initial administrative procedures (residence permits, opening a bank account, choice of health coverage, etc.), learning French in a friendly and innovative atmosphere, suggestions for cultural events and activities (theater, museum, cinema, exhibitions, etc.) to fit a budget.

To benefit from their services, just fill out the contact form on their website:

They may offer support in booking a taxi from the airport when you arrive:
procedures@science-accueil.org
Preparing for your stay in France

**Budget**  
The average monthly budget for a student is ± €900 a month in the Île-de-France region.

Plan a special budget for the start of the academic year: it will be substantially higher than for the rest of the academic year:

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration fees</td>
<td>± €300</td>
</tr>
<tr>
<td>CVEC</td>
<td>€92</td>
</tr>
<tr>
<td>Security deposit for your accommodation and first rental</td>
<td>± €1,000</td>
</tr>
<tr>
<td>Payment</td>
<td></td>
</tr>
<tr>
<td>Subscription to a health insurance provider (<em>mutuelle</em>)</td>
<td>± €30</td>
</tr>
<tr>
<td>Stamp for the OFII – French Immigration and Integration</td>
<td>€50 ou €200</td>
</tr>
<tr>
<td>Office</td>
<td></td>
</tr>
<tr>
<td>Living essentials (sheets, duvets, towels, kitchen</td>
<td>± €100</td>
</tr>
<tr>
<td>utensils, etc.)</td>
<td></td>
</tr>
<tr>
<td>Miscellaneous expenses (sports, internet, transport,</td>
<td>± €150</td>
</tr>
<tr>
<td>books, etc.)</td>
<td></td>
</tr>
</tbody>
</table>

Some examples:
- 1 baguette: €1
- 1 kg of pasta: €1,50
- Meal in the CROUS: €3,30
- Doctor’s consultation: €25
- Transport subscriptions: €35 / month
- Rent: ± €500 / month
- Food outside the CROUS: ± €150 / month

**Essential travel items**

Your passport (or national identity card)

Your birth certificate (original and sworn translation into French)

COVID-19

The recommendations and list of documents are subject to change. Consult the website of the French Embassy in your country and contact the SRI for further information.

If you have health problems

Your medical card

If you are undergoing medical treatment

Your prescription (original and French translation from your doctor)
If you are an EU citizen | Your European Health Insurance Card
---|---
If you are from Quebec | Your SE401Q102bis or SE401Q106 form
Statement of financial resources or proof of obtaining a scholarship
Student card (for exchange or ERASMUS students)
Your certificate of acceptance at ENS Paris-Saclay
Your certificate of accommodation
Your important qualifications and records
Miscellaneous items | Electrical adapters, bilingual dictionary, computer, etc.

⚠️ It is necessary to have a bank account in France in order to receive aid, a salary, or pay your rent. Consider opening an account online before you arrive.

Science Accueil offers support in carrying out such procedures:

» procedures@science-accueil.org

⚠️ Remember to scan your important documents and send them to your e-mail inbox!

### Reception arrangements

#### At ENS Paris-Saclay
Your matriculation meetings:

- **International students’ meeting**
  **Tuesday September 6**
- **Welcome day for first-time students**
  **Preamble**
  **Thursday September 15**
- **Associations’ Forum**
  **Monday September 5**
- **Practical information workshops**
  presenting state health insurance, telephony, CAF, ENS registration, transport and banking
  **September**

There are fun events year round where you can meet other students and exchange ideas:

Integration Weekend, International Students’ Christmas, End of Year Cultural Project, the “Galette des rois” to celebrate January 6, the ENS Paris-Saclay Gala, etc.

#### Buddy Program
This is a free international sponsorship program created by the Université Paris-Saclay and extended to ENS Paris-Saclay; it connects a French or international student already in France with a recently admitted foreign student. Its objective is to provide them with support for administrative procedures, and to facilitate integration into their new study environment.

Registration opens July 2022.

» universite-paris-saclay.fr/actualites/ouvertures-des-inscriptions-au-buddy-programme-programme-de-parrainage-international
Reception Desk for Foreign Talent (GATE, Guichet d’Accueil des Talents Étrangers)
The GATE is a reception desk for international students and is open from August to December. It is intended for international students and researchers at Saclay. Information provided about transport, health insurance, visas, accommodation and opening bank accounts, etc.

> gate.paris-saclay.fr

Dedicated space for international students
This space contains information on getting set up, international sponsorship, practical aspects of life (housing, health and well-being, telephone and internet, transport and travel, cost of living, eating well, etc.) and other aspects of French culture.

> universite-paris-saclay.fr/
vie-de-campus/
accueil-des-publics-internationaux

Visa and residence permit

Before your departure
If you are from an EEA member state, you do not need a visa to come and study in France.

If you are not from an EEA Member State, you must follow the appropriate procedure:

- If you will be taking the ENS competitive entry exam, you have the option of applying to the French consulate in your place of residence for a student examination visa.
- If you are admitted to our School, go to the French consulate in your place of residence with the letter of admission sent to you. It will enable you to obtain a long-stay visa, equivalent to a residence permit (VLS-TS).

• If you are from one of the following countries: Algeria, Benin, Brazil, Burkina Faso, Cameroon, Chile, China, Colombia, Comoros, DR Congo, Egypt, the US, Gabon, Guinea, India, Indonesia, Iran, Ivory Coast, Japan, Lebanon, Madagascar, Mali, Morocco, Mauritius, Mauritania, Mexico, Peru, Russia, Senegal, South Korea, Taiwan, Tunisia, Turkey or Vietnam, you fall under the “Studies in France” (Études en France) procedure. It starts once your certificate of admission to ENS has been received.

Science Accueil
To assist you with all your tasks and procedures, feel free to contact our partner, Science Accueil (visas, residence permits, housing insurance, banking, French courses, etc.).

Contact
• administrative steps
  > procedures@science-accueil.org
• furnished accommodation
  > housing@science-accueil.org
• cultural visits and events
  > alister@science-accueil.org
• for any other requests
  > science-accueil.org/
   formulaire-de-demande-de-services/
Université Paris-Saclay has set up an online application allowing each student to obtain individually-tailored information and a step-by-step schedule for all the steps they will need to take prior to their stay in France.

You can also find all the information regarding your visa application on the official website for French visas.

To get your visa from the Embassy or Consulate, you need to demonstrate that you have adequate resources equivalent to €615 a month for the entire length of your stay.

ENS Paris-Saclay recommends you plan to have more funds on hand so that your stay will be worry-free. The School is unable to provide support for students who do not fulfil these conditions.

If you have obtained funding for your stay in France, you will need to attach the funding certificate to your visa application. The ENS Paris-Saclay may provide a certificate for the programs it manages.

If you are a doctoral student you must present a hosting agreement to the Consulate closest to your home. For any hosting agreement application, you must provide:

- a passport copy
- a copy of a master’s or PhD degree
- an invitation letter from the ENS Paris-Saclay hosting laboratory
- a certificate of funding or proof of available funds (min. €1000/month)
- if applicable: a copy of a contract or promise of employment

After your arrival

International students with a VLS-TS will have to validate their visa within 3 months.

For requests to renew your visa or permission to remain, please do so online:

For any hosting agreement application, you must provide:

If applicable: a copy of a contract or promise of employment
Useful apps

Available on Google Play and the App Store.

**RATP**

On the metro, RER, bus, tramway, and airport connections, you are given guidance for each step in finding the best route. Times are provided in real time and you are kept informed of disruptions and ongoing and forthcoming works on all the lines.

**Izly**

Payment services for the CROUS university restaurants and cafeterias is done via Izly.

**ERASMUS +**

For the relevant students, this app is there to help at any time and makes your European experience an easier one (checklist, top tips, OLS access, latest news, etc.)

**Doctolib**

Find the nearest doctor and get an appointment directly on the app.

**Uber**

Rideshare app that puts you in touch with a driver. An alternative for getting around.

**G7 taxi**

book a taxi

**Heetch**

Uber alternative

**SIUAPS UPSaclay**

Access to the Sport Université Paris-Saclay portal, with the planned schedule for sports sessions.

**Travel in Essonne**

Cultural information app to guide you around the Essonne department.
Accommodation
→ Near the School
→ On the Saclay campus
→ Near Paris
→ Preparing your rental file

Catering
→ Kantine
→ Kfé
→ Izly account
→ In the Moulon quarter

Health
→ Medical Centre
→ Relais Handicap
Social Security

→ If you are a Normalien trainee
→ If you are a Normalien student
→ If you are an international student

Caisse d’Allocation Familiale (CAF (Family Benefits))

Prevention

→ Student Prevention Network
→ Sexual harassment
→ Social action
→ Hygiene and safety
Accommodation

There are several possible types of leasing near the School (social or private landlords, CROUS, private owners) as well as several possible request platforms (GUPS, Immojeunes, etc.). ENS Paris-Saclay ensures that requests are monitored in association with the Guichet Unique Paris-Saclay (GUPS) and the landlords.

Contact
logement@ens-paris-saclay.fr

The GUPS platform centralises offers of accommodation from public and private landlords on the Saclay campus. ENS students can make their requests for a residence hall near the School.

Offers of accommodation are sent to students in accordance with the availability in the residences 2 to 3 weeks before the required date of taking up the accommodation.

Contact
logement.campus-paris-saclay.fr

campus-paris-saclay.fr

Several associations relay the offers of individuals and can help you find housing.

Science Accueil
Contact
housing@science-accueil.org

Héberjeunes
Contact
heberjeunes.asso@universite-paris-saclay.fr

If you are an international student, our partner, Science Accueil can guide you in your search for accommodation by sending you offers of furnished accommodation suitable for your personal situation (voir page 40-41).

Near the school – 5km

- Residences CROUS: G. Sand et E. Gray (social)
- Residence SERGIC: Twenty (private)
- Residence CESAL: Residence IV (social) et Joliot-Curie (private)

On the Saclay campus – 10km

Apart from GUPS, you can send your request to:
messervices.etudiant.gouv.fr

Residence CROUS (social):
- Residence de l’Île – Bures-sur-Yvette
- Residence Émilie du Châtelet – Gif-sur-Yvette
- Residence Le Bosquet – les Ulis
- Residence Les jardins de Fleming – Orsay

Palaiseau quarter
- Residence Kley (private)
- Residence All Suites Study Paris-Saclay (private)

Nearby Palaiseau
RER Massy-Palaiseau
- Residence ECLA (private, places reserved for our students)

Near Paris – 20km

- Residence CROUS of Cachan (social, spots reserved for our students)

Contact
logement@ens-paris-saclay.fr
Preparing your rental file

In order to rent accommodation, you will always be requested to provide:

• a public liability insurance certificate
• an accommodation insurance certificate
• a guarantee provided by your guarantor

⚠️ The guarantor must be solvent and resident in France; if you do not have a guarantor, you may make use of the Visale system.
  ➤ visale.fr

• Security deposit

This will be returned to you after the end of tenancy inspection report is completed, if you have not damaged your accommodation and have paid all your rent and charges. Note that rent is paid exclusively by bank transfer.

It is of utmost importance that you do not close your bank account before you have settled all the charges!

• Start and end of tenancy inspections
• Signature of a lease contract drafted by the owner of the accommodation
• Documentary evidence of study or admission to ENS for applications to GUPS and CROUS and the residences, where the school has reserved places
• RQTH (Recognition of Disabled Workers) [Reconnaissance de la qualité de travailleur handicapé] to justify a request for accommodation that is accessible by people with limited mobility.
Catering

La Kantine – CROUS restaurant

📍 Location
Ground floor/mezzanine, South-West building

⏰ Horaires
Open to everyone from Monday to Friday from 11.30 to 14.00

Here you will find a wide choice of dishes, and a self-service restaurant is also available until 15.00.

Le Kfé – cafeteria

📍 Location
Ground floor/mezzanine, South-West building

📆 Horaires prévisionnels
From Monday to Friday from 8.30 to 18.00 – 20.00 on days when the Research Scene is represented

💵 Moyens de paiement
bank card, cash, checks or restaurant tickets

At the Kfé, there is rapid service, everything is made completely in-house, with fresh, high quality organic ingredients, to be eaten there or as takeaway. We prepare breakfast, salads, sandwiches, bowls, burgers, and gluten-free gourmet desserts, our offerings also come in vegetarian or vegan options.

The Kfé also offers a wide range of hot and cold drinks, with freshly squeezed juices and smoothies. Whether it’s for a coffee, juice, dessert or meal, we will be happy to welcome you.

🌐 www.healthinside.fr

Le Kfé on Instagram:
-> @kfebyhealthinside

Izly account

With Izly you can pay for the following on French campuses: meals, photocopying, vending machines. Once the CVEC is paid, an online account is created, and you will keep it as long as you remain a student.

You can check it and top it up on the website or mobile app.

Your student card acts as a multi-use payment card, but the app enables you to generate a QR code to pay for your purchases.

In the Moulon quarter

- Within the CentraleSupelec buildings

Eiffel Building
📍 8 – 10 rue Joliot Curie, Gif-sur-Yvette
- A CROUS university restaurant open from 11.30 to 14.00 and from 18.30 to 21.00
- A CROUS cafeteria open from 08.00 to 17.00

Bouygues Building
📍 9 – 9 bis – 9 ter rue Joliot Curie, Gif-sur-Yvette
- The Musée, breakfast from 07.30 to 09.00, cafeteria service from 11.30 to 14.30 and bar service from 17.00 to midnight (managed≈by students)
- At’Home, a brasserie open at noon from Monday to Friday and in the evening from Monday to Thursday (privately managed)
Bâtiment Breguet
3 rue Joliot Curie, Gif-sur-Yvette

- a CROUS university restaurant open from 11.30 to 14.00
- a CROUS cafeteria open from 08.00 to 17.00
- A pizzeria open from 11.30 to 13.45 pm
- A world food place open from 11.30 to 13.45 pm
- Find the addresses of nearby places to eat on page 61

Lieu de Vie
The Lieu de Vie is located near the campus and comprises a restaurant open from 11.30 to 14.00 and a cafeteria open from 08.00 to 18.00, managed by CROUS.

Food trucks
Since 2018 a different food truck operates from 12.00 to 14.00 each day on the Carré des Sciences, at the exit of the Bouygues building.

Health

Medical center

Location
Ground floor, East Building

Admin Contact
sante-bien-etre@ens-paris-saclay.fr  
+33 (0)1 81 87 49 80

Doctor Yann Le Goff
University Preventive Medicine
Physician
Consultations are free and confidential, appointments can be made with the health unit by phone or by e-mail. They are open to all Normaliens, both students and trainees. In addition to preventive visits and PAEH (Support Plan for Disabled Students) validation, the physician can direct you to an appropriate local care network, for all your health issues.

Dominique Deval
Nurse

Admin Contact
+33 (0)1 81 87 49 81

Psychologist
A psychologist will see you free of charge. Make an appointment by e-mail.
rdv-psychologue@ens-paris-saclay.fr

Relais Handicap
Managed by the Project Manager, Laëtitia Gentot, and the disabled persons’ correspondent, Doreen Kamga, the Relais Handicap disabled persons’ center deals with reception and assistance to students, doctoral students and staff. In particular, it ensures the development of a Support Plan for Disabled Students (PAEH), which organizes the various study facilities and examination accommodations. Contact them by e-mail as soon as possible:
relais.handicap@ens-paris-saclay.fr
Social Security

Social Security covers medical insurance, which refunds 70% of your medical costs. To receive a complete refund, you must subscribe to additional healthcare cover (or a mutual policy), which will take care of the remaining 30%.

If you are a Normalien trainee

As a trainee civil servant you are obliged to become affiliated with MGEN.

Contact

MGEN de l’Essonne
1 rue Pasteur
91000 Evry Courcouronnes
tel: 36 76

⚠️ If you are absent due to illness, a medical certificate (arrêt de travail) must be sent to the HRD
normaliens.eleves@ens-paris-saclay.fr

If you are a Normalien student or student

Since the “Orientation et réussite des étudiants” law was announced on 8 March 2018, you no longer have to take steps to obtain cover from Social Security, which is now free.

Make sure that your mutual insurance company has your current information (postal address, bank details, etc.).

If you are an international student

International students, who are registering for the first time with French Social Security, must register on the website
etudiant-etranger.ameli.fr

In order to register you must have the following documents:
• Visa
• Statement of CVEC payment
• Certificate of attendance at ENS Paris-Saclay

Specific cases

– If you were already registered at a French higher education establishment in 2021-2022, you remain with the same Social Security regime: there is no need to do anything.
– If you have come to study for a period of less than three months, you must be covered by the health insurance of your country of origin or by private insurance.
– European students should not sign up for the French health insurance scheme. Instead they should request their European Health Insurance Card from the Health Insurance scheme in their own country.

⚠️ BREXIT

Since 01/01/2021, only those covered by the withdrawal agreement have been able to continue to use their European Health Insurance Card (EHIC).

Other existing EHIC cards are no longer valid. If you are covered by the withdrawal agreement, contact the British National Health Service to get a new card stating “Citizen’s Rights Agreement”. British nationals studying in France must hold a residence permit and sign up for French Social Security.
**Prevention**

**Student Prevention Network (SPN)**

This assists students in vulnerable situations or with mental health disorders and coordinates preventative measures and the implementation of a game plan after diagnosis.

For any information on the network:

- intranet.ens-paris-saclay.fr/
  version-francaise/prevention-sante-et-securite/prevention-et-bien-etre/
  souffrance-psychique

**Sexual harassment**

ENS Paris-Saclay asserts its commitment to the fight against sexual violence and sexism through awareness and preventative campaigns, in particular by means of the Prevention, Orientation, Awareness and Information working group (POSI). It is made up of students and members of the teaching and administrative staff. Its role is to inform and create awareness on issues relating to sexual harassment.

Any person at ENS Paris-Saclay (staff or normalien) who is a victim or witness to discrimination, attacks, violence, or harassment can call on the system opposite. All members of the system are trained and subject to confidentiality in handling situations.

- mission.egalite@ens-paris-saclay.fr
- sante-bien-etre@ens-paris-saclay.fr

**Social action**

For any information on the assistance given by ENS Paris-Saclay, particularly student social assistance, you may make an appointment with Doreen Kamga, Social Action Manager.

- actionsociale.drh@ens-paris-saclay.fr

Interviews are confidential and subject to professional secrecy.

You can also contact the social service of the CROUS in Versailles:

- service-social.paris-saclay@crous-versailles.fr

*Toutes mes aides* is a simulator for evaluating your rights to the various financial aid available.

- app.toutesmesaides.fr
Hygiene and safety

In the event of an accident or incident, the role of the prevention assistants is to record the details in the Occupational Health and Safety Register. They are also responsible for listing hazards and hazardous products (chemical, biological, etc.) and to ensure the availability of Material Safety Data Sheets.

To find out more, consult the Prevention, Health and Safety section on the Intranet.
Students committees
→ ADEPS
→ SO
→ AO
→ RO

Clubs and associations
→ Arts
→ Entertainment
→ Technical
→ Catering
→ Society
→ Solidarity
→ Entrepreneurship
Student venues
→ Kokarde
→ Concierge
→ Local shops

Sport
→ Sports at the ENS
→ Associations and sports clubs
Enjoying student life

Students committees

**SO**

This body enlivens student life on the campus by organizing events, student evenings and social occasions (breakfasts, [Pot]s, Christmas meal, etc.). Its many clubs offer cultural, sports, citizens’ and creative activities, which add to the many associations which are present at the start of every academic year at the Forum of Associations.

It organizes the Integration Weekend (IWE), the abNormal Night (a gala) and the Point Rencontre [meeting point] (welcoming the new arrivals for oral and written exams).

- facebook.com/BdeEnsParisSaclay
- Contact
- bureau.bde@lists.crans.org

**AO**

It is involved in promoting the arts and culture in all their forms through its artistic clubs, by organizing concerts, foreign travel and cultural outings in Paris.

It organizes the sENS de l’Art festival (one week characterized by exhibitions and shows from cinema, theater improvisation, photography, magic, art and music) and the InterQ (a weekend, during which the students from all the ENS in France come together to share their artistic creations).

- Contact
- all.bda@lists.crans.org

**RO**

This is a SO club, that brings together the games clubs and activities on the campus. It manages the Mediatek, where you can read and borrow comics and books, listen to music and play board games.

- med-bureau@lists.crans.org

Principally it organizes two major events: K-WEI (game offshoot of the IWE) and the Interludes (another inter-ENS event based around board games, role-plays and murder mystery games).

- Contact
- bdl@list.crans.org

**ADEPS**

The aim is to bring together the ENS Paris-Saclay doctoral students for a range of events in order to create a solid sense of community and networking.

In themed, convivial lunchtime sessions, it communicates with Normaliens and School doctoral students and the world of research.

It provides support for (particularly international) doctoral students with administrative matters (registrations, etc.).

- Contact
- adeps@lists.crans.org
STUDENT SPACE

Workspaces for Normaliens are available on the mezzanine level and on the 1st, 2nd and 4th floors. Please consult the building plan for their exact location.

Vous pouvez consulter le plan du bâtiment pour retrouver leur localisation exacte.

➡️ intranet.ens-paris-saclay.fr/ version-francaise/communication/

Clubs and associations

**Arts**

Writing workshop ➡️ atelier-ecriture-owner@lists.crans.org
Circassian club Saltimb[ENS]K ➡️ club-saltimbensk@lists.crans.org
Drawing Club P[ENS]il ➡️ arts@lists.crans.org
Club DJ Disk Jockens ➡️ club-djkens@lists.crans.org
Club Karaok[ENS] ➡️ karaokens@lists.crans.org
LIKA Club ➡️ impro@lists.crans.org
Music Club ➡️ club-musique@lists.crans.org
Clubs photos L[ENS] & Num[ENS] Instagram @clubphotolens
Piano Club ➡️ club-piano@lists.crans.org
Theatre Club ➡️ club.theatre.ensps@gmail.com
Fanfare F[ENS]foire ➡️ fensfoire@lists.crans.org
Orchestra Orch[ENS] ➡️ club-orchens@lists.crans.org

**Entertainment**

Club astronomy Astro ➡️ club.astro@lists.crans.org
Japanese Animation Club Anim[ENS] ➡️ club-animens@lists.crans.org
Pool Club ➡️ club-billard@lists.crans.org
Bridge Club ➡️ club-bridge@lists.crans.org
Hairstyling Club – Coiff[ENS] (Contact: get information from the Med)
Club Disney – Disn[ENS] ➡️ club.theatre.ensps@gmail.com
Video Games Club ➡️ club-jeuxvideo@lists.crans.org
Club Magic : The Gathering ➡️ club-magicthegathering@lists.crans.org
Magic Club – Magici[ENS] ➡️ magie@lists.crans.org
**Technical**

- Association réseau CR@NS  
  ➜ bureau@list.crans.org
- Couture Club – Bal[ENS]iaga
  ➜ Facebook [Bal_ens_iaga]
- Technical Events Club – SonEtLum[ENS]
  ➜ sonetlumens@lists.crans.org
- Carpentry Club – Menuiz’
  ➜ club-menuiz@lists.crans.org
- Club robotique – [Kro]bot
  ➜ club-krobot@lists.crans.org
- Club hébergement serveur personnel  
  [personal server hosting] Serv[ENS]
  ➜ club-servens@lists.crans.org

**Catering**

- Beekeeper Society
  ➜ beekeeperssociety@list.crans.org
- Club Bon Viv[ENS]
  ➜ bonvivens@lists.crans.org
- Club cuisine [cooking] Kitch[ENS] 2.0
  ➜ club-kitchens@lists.crans.org
- AMAP Local fruit and veg Club
  ➜ amap@lists.crans.org
- Wine Club CAVE
  ➜ club-cave@lists.crans.org
- Smoothies Club Fruit’ENS’Mix
  ➜ club-fruitensmix@lists.crans.org
- Organic/local/ loose produce store at Saclay Le Magasin
  ➜ magasin@list.crans.org

**Society**

- Sustainable Development Club  
  Terre à Terre  
  ➜ terre-a-terre@list.crans.org
- Les sorcières de Saclay  
  feminist association
- Confer’ENS Club
  ➜ Facebook [Confer’ENS Paris-Saclay]
- LGBT-friendly Group  
  La Cinquième Parallèle (/5/)
  ➜ la5emeparallele@lists.crans.org

**Solidarity**

- Christian Association C4
  ➜ aumonerie-c4@list.crans.org
- Humanitarian Association SoNo
  ➜ solidaritenormalienne@gmail.com

**Entrepreneurship**

- SENS Conseil
  ➜ sens@list.crans.org

**Alumni**

- ENS alumni  
  The association is open to you when you join the School.
  ➜ www.ens-alumni.org
**Partners**

ENS Paris-Saclay places great importance on relations with companies. The School offers you several arrangements for collaboration with companies, particularly for research, technological platforms, study grants, funding for dissertations, internships, and jobs...

Here are our main partners who may support you in your procedures.

**BANKS**

**Caisse d’Epargne Île-de-France**
150bis rue de Paris à Palaiseau
01 72 48 56 13
agence.palaiseau@ceidf.caisse-epargne.fr

**Société Générale**
4 mail Pierre Potier à Gif-sur-Yvette
01 64 86 26 80
massypalaiseau.ecoles@socgen.com

**BNP Paribas**
19 avenue de la Vauve à Palaiseau
01 60 13 65 03

**Crédit Agricole d’Île-de-France**
BâtThales
Route de l’Orme des Merisiers à Saint-Aubin
01 69 33 91 31

**Agence Banque Populaire Val De France d’ORSAY**
7 rue Archange
91400 Orsay
09 88 98 95 25

**MUTUELLES**

**MGEN**
33 boulevard Dubreuil à Orsay
proximite.mgen.fr/
118-espace-mutuel-mgen-orsay
contact91ens@mgen.fr

**Avenir Santé Mutuelle**
www.avenirsantemutuelle.fr
01 39 23 39 39

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**Sport**

**Sports at the ENS**

Under the responsibility of the Sports Director, the School offers and organizes some twenty sports activities for students and members of staff (athletics, badminton, cheerleading, pilates, volleyball, etc.).

Most of these activities are supervised by PE teachers.

- Registration
  - sports.universite-paris-saclay.fr

A certificate of enrollment for the current year and a medical certificate will be requested.

- Practicing a sport is an additional activity for the ENS Paris-Saclay Diploma.

**Sports Association**

The Sports Association’s objective is to structure the practice of competitive sport within FFSU (French University Sports Federation) and sporting events on the campus. There are many of them and they are a feature of student life: Week-end Équipes en Compétition, ENSympiades and InterENS.

- Contact
  - bureau.bds@lists.crans.org

- Facebook
  - BDS ENS Paris-Saclay
Associations and sports clubs

The range of sports activities is enhanced by a wide variety of clubs and associations:

Aspique
men’s rugby team association ➞ rugenset@list.crans.org

Assaltak
Volley

Club Caillou
association for fans of climbing ➞ club-enscalade@list.crans.org

Danse Club K-D[ENS]
➙ k-dens@lists.crans.org

Salsa Club
➙ club-salsa@lists.crans.org

Rock Club
➙ club-rock@lists.crans.org

Pirat[ENS] Sailing Club
➙ piratens@lists.crans.org

Kyottes
women’s rugby team association

Facebook
Kyottes - Rugby Féminin ENS Kchan

Kultte
Kultte Outdoor Sports Enthusiasts Association (e.g. long-distance hiking) ➞ kultte@list.crans.org

Seksi
Facebook
Cheer ENS Paris-Saclay

Student venues

Kokarde

Location
ground floor / mezzanine, east building

Lieu
An unmissable venue for student life where you can drink, eat, discuss and find out about the various activities on campus.

The [Pot]s are also organised by the SO and leisure facilities (table football, billiards, etc.) are accessible.

Horaires

Breaks: 10.00 and 15:30
Lunch: 12.00-14.00
Bar: 18.00 to midnight:

This area hosts evening events organised by the SO:

Horaires

Every Tuesday after the [Pot]s from midnight.
Every Thursday from midnight.

Conciergerie

Location
1st floor, South-East Building

Horaires

Every Tuesday and Friday
from 09.30 to 15.00

The concierge offers the following services: dry-cleaning, shoe repairs, garment alterations, car washing, flowers, hairdressing, beauty treatments, waxing.

To take advantage of these services you can place an order on the ASAP Conciergerie site (secure payment on line) or directly at the concierge:

➤ asap-conciergerie.fr
Local shops

• **Boulangerie OCT Tradition**
  11 mail Pierre Potier, 91190 Gif-sur-Yvette

• **FO Pizza**
  49 mail Pierre Potier, 91190 Gif-sur-Yvette

• **Zen Sushi**
  33 mail Pierre Potier, 91190 Gif-sur-Yvette

• **Brass & Co – Brasserie/Restaurant**
  24-26 mail Pierre Potier, 91190 Gif-sur-Yvette

• **O’9 Poké – Restaurant Poke-Bowl**
  43 mail Pierre Potier, 91190 Gif-sur-Yvette

• **Mcdonald’s Original’s – Fast food à venir**

• **Intermarché – Supermarket**
  14 mail Pierre Potier, 91190 Gif-sur-Yvette

• **Miam Locale – grocery, local products, greengrocer, sandwich bar**
  17 mail Pierre Potier, 91190 Gif-sur-Yvette

• **Pharmacie du Moulon**
  8 mail Pierre Potier, 91190 Gif-sur-Yvette

• **Optique 2000 (optician)**
  5-7 mail Pierre Potier, 91190 Gif-sur-Yvette

• **Viva la vie (hairdresser)**
  23 mail Pierre Potier, 91190 Gif-sur-Yvette

• **Laundrette**
  25 mail Pierre Potier, 91190 Gif-sur-Yvette

  Self-service (washing machines, dryers, washing powder, vending machines)

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Banks

• **BNP Paribas**
  19 avenue de la Vauve, 91120 Palaiseau

  Monday, Tuesday, Wednesday and Friday: 10.00 – 18.00
  Thursday: 10.00 - 19.00

• **Banque Populaire**
  3 rue H. Amodru, 91190 Gif-sur-Yvette

  From Tuesday to Friday: 09.00 - 12.30 and 13.45 - 18.00
  Saturday: 09.00 - 13.00 and 14.00 - 16.45

• **La Poste**
  16 rue Nicolas Appert, 91400 Orsay

  From Monday to Friday:
  08.00 - 13.00 and 13.30 - 17.00
  Saturday: 08.00 - 12.00

• **Société Générale**
  4 mail P. Potier, 91190 Gif-sur-Yvette

  Tuesday and Friday: 9.00-12.30 – 13.45-17.50
  Wednesday: 9.00-12.30 – 13.45-18.50
  Thursday: 9.00-12.30 – 14.45-17.50
  Saturday: 9.00-12.30
getting into the life
Governing Board (CA)
Scientific Council (CS)
Student Life Committee (CVE)
Health, Safety, and Working Conditions Committee (CHSCT)
GET INVOLVED IN THE SCHOOL’S GOVERNING BODIES!

Governing Board (CA)

The Governing Board is the School’s decision-making body. Under the authority of the School’s President, it determines the general guidelines for the institution, votes on its budget and allocates any profit or loss. It comprises 31 members, qualified personalities, representatives of partner institutions and elected representatives of the staff and of the students.

Scientific Council (CS)

The Scientific Council is consulted on the guidelines on the School’s training and research policies. It contributes to the educational and scientific evaluation of its activities. It comprises 25 members, 15 of whom are persons from outside the School and 10 are elected representatives of the staff and students.

ens-paris-saclay.fr/portraits/conseil_administration
ens-paris-saclay.fr/portraits/conseil_scientifique
Student Life Committee (CVE)

This committee submits opinions to the President on everything concerning studies and living conditions for the students. It gives opinions on the extra-curricular activities provided by the student associations, as well as on the financial files relating to student life.

It is composed of members with voting rights (elected representatives of the students, Chair of the SO) and of members without voting rights (President of the School, service managers, representatives of the Associations Office and representatives of the students on the Health, Safety, and Working Conditions Committee (CHSCT).

→ intranet.ens-paris-saclay.fr/ version-francaise/vie-institutionnelle/ instances/commission-vie-etudiante-cve-

Health, Safety, and Working Conditions Committee (CHSCT)

The CHSCT has a supervisory and advisory role and acts for the improvement of working conditions and safety in the institution.

It is supported by a network of prevention assistants and the comments and suggestions made in the occupational health and safety registers.

→ intranet.ens-paris-saclay.fr/ version-francaise/vie-institutionnelle/ instances/comite-hygiene-securite-et-conditions-de-travail-chsct

The School organization chart is available online:

→ ens-paris-saclay.fr/lecole/organisation-et-gouvernance